

Atkin Building Co Pty Ltd

**Emergency Response Plan
for the Storage of
Asbestos Contaminate Materials**

EMERGENCY RESPONSE PLAN

for

Facility Name: Atkin Building Co Pty Ltd

Facility Address: Lot 2768 Collins Rd Katherine NT

DATE PREPARED: 22nd August 2017

EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

DESIGNATED RESPONSIBLE OFFICIAL

Name: Nigel Atkin Phone: 0438 722 783

EMERGENCY COORDINATOR:

Name: Nigel Atkin Phone: 0438 722 783

Date 22nd August 2017

EMERGENCY PHONE NUMBERS

EMERGENCY: 000

FIRE DEPARTMENT: 08 89 738013

AMBULANCE: 08 89 728500

POLICE: 08 89 738000

NTWorkSafe: 1800 019 115

EPA: 08 89 244218

UTILITY COMPANY EMERGENCY CONTACTS

ELECTRIC: 1800 245 092 Jacana Electricity

WATER: 1800 245 090 Power Water

TELEPHONE COMPANY: 13 22 03

Date 22nd August 2017

Storage Incident

Step	Who	Action
1. Stop work	All staff and contractors in affected area	<ul style="list-style-type: none"> - Cease work activities which may disturb material - Don PPE before commencing any further activities.
2. Restrict Disturbance of Material	Atkin Building Co personnel	<ul style="list-style-type: none"> - erect warning tape directly around the area containing the suspect material: or, <p>AND</p> <ul style="list-style-type: none"> - install temporary signage identifying asbestos present in area.
3 Report Incident	Atkin Building Co personnel	<ul style="list-style-type: none"> - Report incident to property site supervisor and NTWorkSafe
4. Assess Risk	Approved licensed ACM Atkin Building Co personnel	<ul style="list-style-type: none"> - Atkin Building Co personnel will arrange a risk assessment and provide to NTWorkSafe.
5. Implement Control Measures	Atkin Building Co personnel	<ul style="list-style-type: none"> - The ACM is to be cleaned up, packaged ready for removal by an EPA licensed collector and transporter of asbestos. - A clearance certificate provided for the affected area at the completion of the clean-up.
6. Incident Report	Approved licensed ACM Atkin Building Co personnel	<ul style="list-style-type: none"> - An incident report to be completed by the involved personnel and lodged with Atkin Building Co office, NTWorkSafe and the EPA.

Date 22nd August 20

Transporting Incident

Step	Who	Action
1. Stop vehicle	Vehicle driver	<ul style="list-style-type: none"> - Stop and park the vehicle in a safe manner - Don PPE before commencing any further activities - Place incident cones to warn other traffic of a hazard.
2. Restrict Disturbance of Material	Vehicle driver	<ul style="list-style-type: none"> - erect warning tape directly around the area containing the suspect material: or, - install temporary signage identifying asbestos present in area.
3. Report Incident	Vehicle driver	<ul style="list-style-type: none"> - Report incident to NT Fire and Emergency Services, ACM supervisor and NTWorkSafe
4. Assess Risk	Approved licensed ACM Atkin Building Co personnel	<ul style="list-style-type: none"> - Atkin Building Co personnel will arrange a risk assessment and provide to personnel involved in the clean-up and NTWorkSafe.
5. Implement Control Measures	Vehicle driver Approved licensed ACM Atkin Building Co personnel	<ul style="list-style-type: none"> - The ACM is to be cleaned up by a licensed asbestos removalist, packaged ready for removal by an EPA licensed collector and transporter of asbestos. - A clearance certificate provided for the affected area at the completion of the clean-up.
6. Incident Report	Vehicle driver Approved licensed ACM Atkin Building Co personnel	<ul style="list-style-type: none"> - An incident report to be completed by the involved personnel and lodged with Atkin Building Co office, NTWorkSafe and the EPA.

Spillage Kit

PPE

Safety boots
Safety glasses
Gloves
High visibility vest
Disposable overalls
P2 face masks

Signage

Roll of asbestos warning tape
Asbestos warning sign
Hazard cones

Packaging

Asbestos materials labelled bags
Adhesive tape
Sheet plastic

Tools

Lockable storage box
Shovel

Date 22nd August 2017

MEDICAL EMERGENCY

- Call medical emergency phone number:

 Ambulance

 Provide the following information:
 - a. Nature of medical emergency,
 - b. Location of the emergency (address, building, room number),
 and
 - c. Your name and phone number from which you are calling.
- Do not move victim unless absolutely necessary.
- If personnel trained in First Aid are not available, as a minimum, attempt to provide the following assistance:
 1. Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids).
 2. Clear the air passages using the Heimlich Maneuver in case of choking.
- Wear the appropriate personal protective equipment. Attempt first aid ONLY if trained and qualified.

Date 22nd August 2017

FIRE EMERGENCY

When fire is discovered:

- Activate the nearest fire alarm (if installed)
- Notify the local Fire Department by calling 08 89 738013.
- If the fire alarm is not available, notify the site personnel about the fire emergency by the following means (check applicable):

Telephone Voice
Communication

Fight the fire ONLY if:

- The Fire Department has been notified.
- The fire is small and is not spreading to other areas.
- Escaping the area is possible by backing up to the nearest exit.
- The fire extinguisher is in working condition and personnel are trained to use it.

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