

ANNUAL RETURN

Information on this form is required in accordance with the conditions of your licence issued under the *Waste Management and Pollution Control Act 1998*

Failure to provide the information requested and/or the provision of false or misleading information is an offence under the legislation and you may be liable for heavy penalties.

Section 1. Licence Details

LICENCE NUMBER	EPL 298-01 & EPL 298-02	REPORTING PERIOD	2024 - 2025
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Please check your contact details including 24 hour emergency contact in [NT EPA online](#) and update if necessary. The NT EPA website will be updated using the details provided online.

Were the contact details correct? **YES** / **NO**

Section 2. Statement of Compliance

Were all conditions of the licence complied with during the reporting period? **YES** / **NO**

If Yes, proceed to Section 4. If not, complete the table below (add more rows if required)

Details of Non-compliance				
Condition number	Date of non-compliance (dd/mm/yy)	Was NT EPA notified? (Yes / No)	If yes, date NT EPA notified (dd/mm/yy)	If yes, how was NT EPA notified? (e.g. phone, email, Pollution Hotline)
		If no, complete Section 3		
49	August 2024, November 2024, Feb 2025, May 2025	No		
64	January 2025 & June 2025	No		
55 & 56	13/02/2025	Yes	26/02/2025	Phone & Email.
55	12/06/2025	No		

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

The date and time of the non-compliance.

13/02/2025 at 1:00PM.

When the non-compliance was detected and by whom.

The non-compliances were first detected on 13/02/2025 by Katherine Town Council Environmental Consultant, Paula Martinez (EcOz Pty Ltd).

The actual and potential causes and contributing factors to the non-compliance.

Non-Compliance with Licence Conditions 55 & 56

Licence Condition 55: Requires that all water quality monitoring results and field data be collected, recorded, and reported accurately.

Issue: Surface water sites SWB and SWC were not sampled between August and October 2024 due to dry conditions.

Additional Findings:

Leachate monitoring location (LD) has consistently been dry when sampling was attempted.

pH measurements were not taken at groundwater monitoring wells in August 2024 due to pH probe malfunction.

January 2025 Monitoring Results: Dissolved oxygen at SWC was below trigger values for the third consecutive occasion.

Licence Condition 56: Requires that all monitoring results be submitted to the NT EPA within 10 business days of the due date. Cause internal tracking and lab coordination to meet deadlines.

Issue: The Annual Monitoring Report for EPL298-01 was submitted 11 business days late due to: Delays in laboratory analysis and reporting.

Required amendments requested by NT EPA before submission.

The risk of environmental harm arising from the non compliance.

While no direct environmental harm has been identified, the absence of required water quality data due to missed sampling events and delayed reporting may impact environmental risk assessments and regulatory compliance.

The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.

Monitoring equipment servicing and calibration are being updated.

AECOM was re-engaged to reassess equipment use and sampling protocols. Testing was completed 7 May 2025 however, AECOM were not able to test SWB 1, SWB 2 and Leachate.

Sites were photographed and field notes updated to document dry conditions.

Council will revise internal procedures to confirm testing status on the day of sampling and notify regulatory authorities where access or testing is not possible.

Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.

Preventative Maintenance: Strengthen equipment calibration and backup protocols.

Compliance Documentation: Mandate photographic evidence and log entries for all sites, regardless of sampling outcome.

Communication: Ensure environmental consultants confirm site testing results within 24 hours.

Contingency Planning: Explore alternate surface water monitoring locations for future licence amendments.

If no action was taken, why no action was taken.

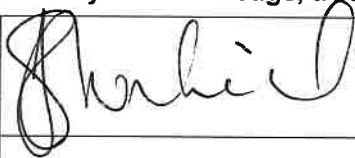
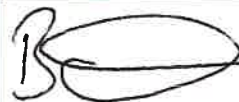
N/A.

Section 4. Signature and Certification

This declaration must only be signed by a person(s) with the legal authority to sign it. The ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.

If the licence holder is:	Check	The application must be signed and certified by one of the following:
An individual	☐	The individual.
A partnership	☐	A partner.
A company	☐	The common seal being affixed in accordance with the <i>Corporations Act</i> , or
	☐	Two directors, or
	☐	A director and a company secretary, or
A public authority	☐	If a proprietary company that has a sole director who is also the sole company secretary – by that director.
	☐	The Chief Executive Officer (CEO) of the public authority, or
	☐	By a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).

I/We hereby declare that the information provided in this Annual Return and accompanying documents is to the best of my/our knowledge, true and correct.

Signature		Signature	
Name (printed)	Ingrid Stonhill	Name (printed)	Brett Kimpton
Position	CEO	Position	Manager Environment & Municipal
Date	20/08/2025	Date	20/08/2025
Seal (if signing under seal):			

Return the completed signed form to environmentalregulation@nt.gov.au