

ANNUAL RETURN

Information on this form is required in accordance with the conditions of your licence or approval issued under part 5 of the *Waste Management and Pollution Control Act* or part 7 of the *Water Act*.

Failure to provide the information requested on this form and/or the provision of false or misleading information is an offence under the legislation and you may be liable to heavy penalties.

LICENCE/APPROVAL NO.	EPL298
REPORTING PERIOD	4/08/2023-5/08/2024

Section 1. Licence/Approval Holder Details

Please check your business details and contact details including 24 hour emergency response in NT EPA online and/or on page one of your licence.

Are these details correct?

Yes Go to Section 2

No Please correct your details by updating in NT EPA Online or complete the table below.

Licence holder	
Legal Entity Name:	Katherine Town Council
ABN:	47836889865
Registered Business Address:	24 Stuart Highway Katherine NT
Postal Address:	PO Box 1071 Katherine NT 0851
Contact Person:	Brett Kimpton
Position Title:	Manager Environment and Municipal
Contact Details:	
b/h:	08 8972 5500
mobile:	0448 821 745
email:	brett.kimpton@ktc.nt.gov.au
Location of premises	
Address:	40 Novis Quarry Rd Cossack NT
24 hour emergency response	
Position Title:	Manager Environment and Municipal
phone:	
mobile:	0448 821 745

Section 2. Statement of Compliance

Were all conditions of the licence/approval complied with during the reporting period?

Yes Proceed to Section 4.

No Complete details below (add more rows if required)

Details of Non-compliance				
Condition number	Date of non-compliance (dd/mm/yy)	Was NT EPA notified? (Yes / No)	If yes, date NT EPA notified (dd/mm/yy)	If yes, how was NT EPA notified? (e.g. phone, email, Pollution Hotline)
		If no, complete Section 3		
48 (no water sampling conducted)	August 2023; September 2023 and October 2023	No		
28 (Tip Face Fire)	31/10/2023	Yes	31/10/2023 11.05hrs	email
32 (water ponding on the surface of landfill)	Februray 2023	No		
58.2 (exceedance of trigger value)	November 2023	No		
58.2 (exceedance of trigger value)	February 2024	No		

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

The date and time of the non-compliance.
August 2023; September 2023 and October 2023 - water monitoring sampling not conducted.
When the non-compliance was detected and by whom.
Monthly water monitoring was unable to be undertaken after resignation of the qualified Council staff member. A suitable contractor was unable to be sourced during this period.
The actual and potential causes and contributing factors to the non-compliance.
Time between staff resignation and engagement of the the contractor interrupted the program in the period.
The risk of environmental harm arising from the non-compliance.
Low
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Contractor engaged in November 2023 and has completed subsequent water testing in the reporting period.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
Contract management and procurement/renewable processes are followed to ensure contract is in place.
If no action was taken, why no action was taken.
NA

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

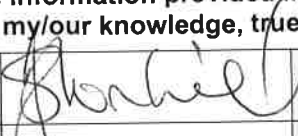
The date and time of the non-compliance.
February 2024 - water ponding on the surface of landfill
When the non-compliance was detected and by whom.
NT EPA advised through inspection outcome report.
The actual and potential causes and contributing factors to the non-compliance.
Wet season causes some pooling at times.
The risk of environmental harm arising from the non-compliance.
Low
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Earthworks completed in an attempt to stop pooling of water.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
Ongoing earthworks when water pooling identified in a timely manner.
If no action was taken, why no action was taken.
N/A

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

The date and time of the non-compliance.
November 2023 and February 2024 - Annual Monitoring Report 1 August 2023 - 30 July 2024
When the non-compliance was detected and by whom.
NT EPA advised through review of Annual Return and Annual Monitoring Report.
The actual and potential causes and contributing factors to the non-compliance.
The Annual Monitoring Report was completed and received after Annual Return was submitted.
The risk of environmental harm arising from the non-compliance.
Low
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Ongoing testing and monitoring.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
Completion of the Annual Monitoring Report prior to submission of the Annual Return.
If no action was taken, why no action was taken.
N/A

Section 4. Signature and Certification

This declaration must only be signed by a person(s) with the legal authority to sign it. The ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.		
If the licence holder is:	Tick	The application must be signed and certified by one of the following:
An individual	<input type="checkbox"/>	The individual.
A partnership	<input type="checkbox"/>	A partner.
A company	<input type="checkbox"/>	The common seal being affixed in accordance with the <i>Corporations Act</i> , or
	<input type="checkbox"/>	Two directors, or
	<input type="checkbox"/>	A director and a company secretary, or
	<input type="checkbox"/>	If a proprietary company that has a sole director who is also the sole company secretary – by that director.
A public authority	<input checked="" type="checkbox"/>	The Chief Executive Officer (CEO) of the public authority, or
	<input type="checkbox"/>	By a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).
I/We hereby declare that the information provided in this Annual Return and accompanying documents is to the best of my/our knowledge, true and correct.		
Signature		Signature
Name (printed)	Ingrid Stonhill	Name (printed)
Position	CEO	Position
Date	updated annual return as at 20/12/24	Date
Seal (if signing under seal):		