

Unexpected Finds Process

1 IDENTIFICATION

ASC site and Recovery Activities

2 PURPOSE

The Unexpected Finds Process details the steps to undertake when an unanticipated discovery of heritage, archaeological or human remains, occurs during construction or recovery activities.

3 OBJECTIVES

The objectives of the Unexpected Finds Process are to ensure:

1. Protection of people, the environment and cultural heritage
2. A consistent approach to the application of dealing with unexpected finds
3. Accountabilities and responsibilities are identified
4. Impacts of the find(s) are well-understood
5. Finds are recorded, evaluated and notified in accordance with statutory requirements
6. Minimisation of any risk exposure (supporting ELA's risk profile)
7. Minimisation of the severity of any impact and disruption, and
8. Stakeholders can contribute or provide input to changes and receive appropriate and timely communication about the find.

4 HAZARDOUS MATERIALS

Nil

5 REQUIREMENTS

Entry requirements for this process are documented at Reference A (section 2.3)

6 ADDITIONAL TOOLS AND EQUIPMENT

Nil

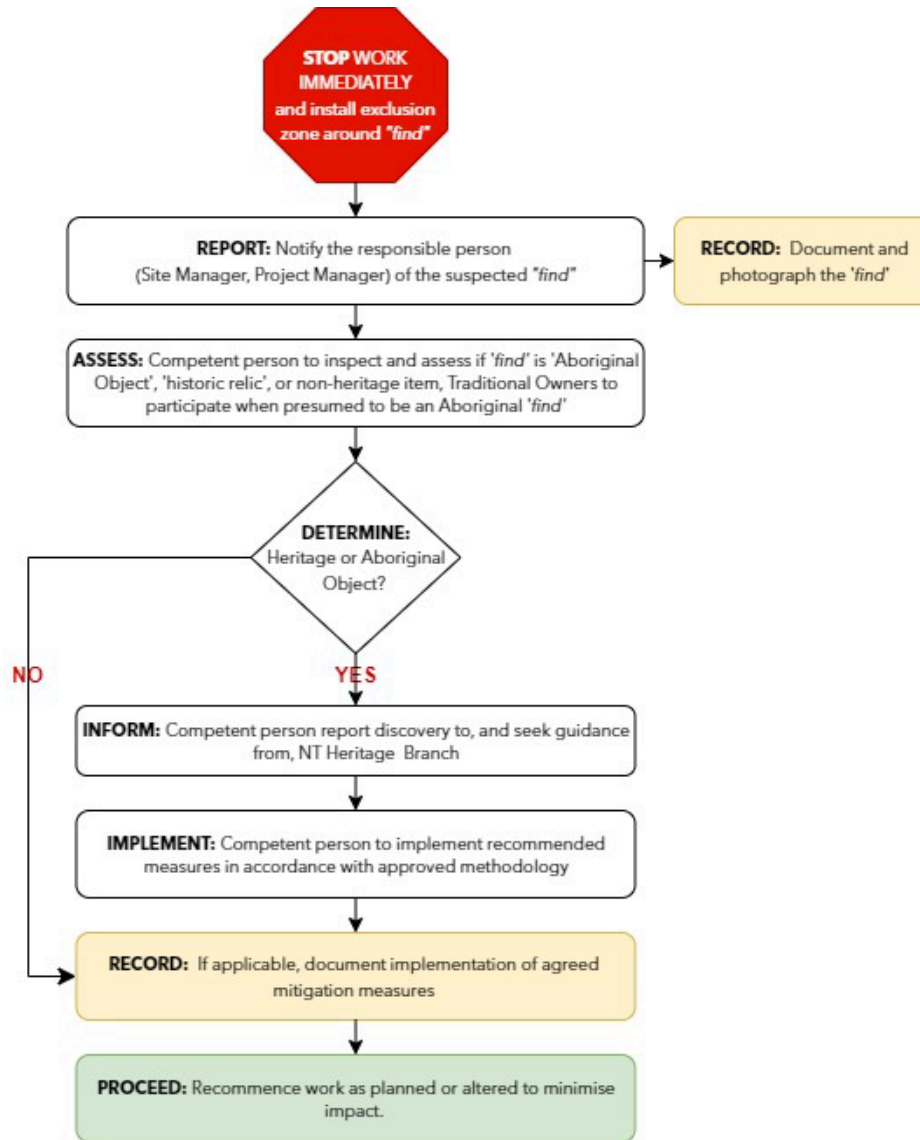
7 WORK INSTRUCTION

IF '*FIND*' is **not** human remains follow section 7.1

IF '*FIND*' **is** human remains follow section 7.2

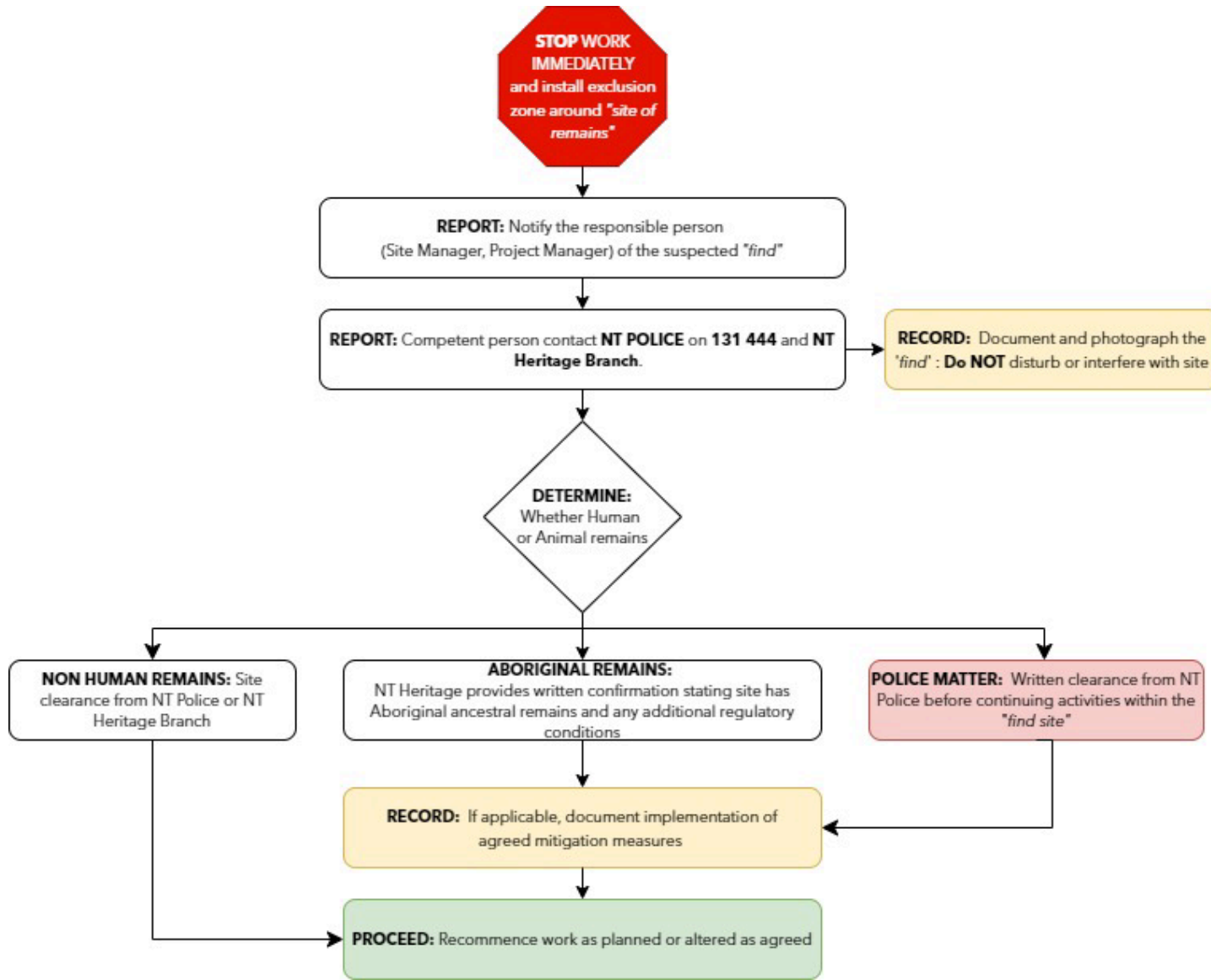
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7.1 Discovery of Unexpected Archaeological or Heritage "Find"





7.2 Discovery of Human Skeletal Remains



WIN-00017

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END OF WORK INSTRUCTION

8 REFERENCES

Serial	DIN	Title	Version
A	ELA-0000XX	Land and Sea Access Protocols	Latest approved