

ANNUAL RETURN

Information on this form is required in accordance with the conditions of your licence issued under the *Waste Management and Pollution Control Act 1998*

Failure to provide the information requested and/or the provision of false or misleading information is an offence under the legislation and you may be liable for heavy penalties.

Section 1. Licence Details

LICENCE NUMBER	EPL279 - 01	REPORTING PERIOD	22/10/24-22/10/25
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Please check your contact details including 24-hour emergency contact in [NT EPA online](#) and update if necessary. The NT EPA website will be updated using the details provided online.

Were the contact details correct? YES / NO

Section 2. Statement of Compliance

Were all conditions of the licence complied with during the reporting period? YES / NO

If Yes, proceed to Section 4. If not, complete the table below (add more rows if required)

Details of Non-compliance				
Condition number	Date of non-compliance (dd/mm/yy)	Was NT EPA notified? (Yes / No)	If yes, date NT EPA notified (dd/mm/yy)	If yes, how was NT EPA notified? (e.g. phone, email, Pollution Hotline)
		If no, complete Section 3		
15	21/02/2025	No	21/02/2025	EPA Site Visit and follow up email
30	07/07/2025	No	07/07/2025	EPA Site Visit and follow up email
26	23/07/2025	Yes	23/07/2025	Pollution Hotline, Section 14 form via email.

Section 3. Report of Non-compliance

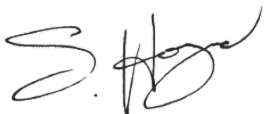
Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

The date and time of the non-compliance.
21 February 2025
When the non-compliance was detected and by whom.
21 February 2025, NT EPA Authorised Officers from DLPE
The actual and potential causes and contributing factors to the non-compliance.
During the inspection, authorised officers observed suspected Asbestos Containing Material (ACM) within the newly established construction and demolition waste stockpile. While on site, the authorised officers verbally notified the Council representative about the discovery.
The risk of environmental harm arising from the non-compliance.
Improper storage of asbestos-containing materials (ACMs) poses significant environmental risks, including the release of harmful airborne fibres, soil and water contamination, and exposure to wildlife. Failure to comply can result in contamination that endangers public health and the environment, as asbestos fibres are persistent and hazardous when disturbed or released.
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
A permanent fence has been installed to prevent further ACM from being added to the stockpile, a draft PAN has been issued by the NT EPA which outlines the next steps that will be taken to ensure ongoing compliance through a Remediation Action Plan (RAP).
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
Council has ceased accepting all types of concrete waste to minimize the risk of asbestos-containing materials (ACMs) being inadvertently brought onsite. A Remediation Action Plan (RAP) is being currently being developed to guide the removal of these materials offsite and dispose of them in a legal and environmentally responsible manner, ensuring full compliance with relevant regulations.
If no action was taken, why no action was taken.
N/A

The date and time of the non-compliance.
7 July 2025
When the non-compliance was detected and by whom.
7 July 2025, NT EPA
The actual and potential causes and contributing factors to the non-compliance.
Hot and dry conditions, combined with heavy machinery operating onsite, led to significant amounts of dust being emitted from the HDWTS.
The risk of environmental harm arising from the non-compliance.
Air pollution from dust can degrade local air quality and harm respiratory health in humans and animals.
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Mulching activities were temporarily halted until a water truck could be mobilised to site to implement dust suppression measures and mitigate the risk of environmental harm.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
A water truck was brought to site and remained onsite for the duration of the mulching activities to provide effective dust suppression and mitigate potential environmental harm.
If no action was taken, why no action was taken.
N/A

The date and time of the non-compliance.
23 July 2025
When the non-compliance was detected and by whom.
23 July 2025, Mikaela Baillie, Resource Recovery Program Leader.
The actual and potential causes and contributing factors to the non-compliance.
Member of the public drove into Waste transfer station (WTS), unaware that rubbish in the back of their vehicle had caught fire.
The risk of environmental harm arising from the non-compliance.
Due to prompt response from WTS staff the fire was quickly extinguished resulting in no environmental harm.
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Fire was promptly put out by staff by 14:30. The burnt cardboard was soaked with water and safely disposed of.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
The fire extinguisher was promptly replaced.
If no action was taken, why no action was taken.
N/A

Section 4. Signature and Certification

This declaration must only be signed by a person(s) with the legal authority to sign it. The ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.			
If the licence holder is:	Check	The application must be signed and certified by one of the following:	
An individual	☐	The individual.	
A partnership	☐	A partner.	
A company	☐	The common seal being affixed in accordance with the <i>Corporations Act</i> , or	
	☐	Two directors, or	
	☐	A director and a company secretary, or	
	☐	If a proprietary company that has a sole director who is also the sole company secretary – by that director.	
A public authority	☒	The Chief Executive Officer (CEO) of the public authority, or	
	☐	By a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).	
I/We hereby declare that the information provided in this Annual Return and accompanying documents is to the best of my/our knowledge, true and correct.			
Signature			Signature
Name (printed)	STEPHEN HOYNE		Name (printed)
Position	CEO		Position
Date	22/10/2025		Date
Seal (if signing under seal):			

Return the completed signed form to environmentalregulation@nt.gov.au