



ANNUAL RETURN

Information on this form is required in accordance with the conditions of your licence issued under the *Waste Management and Pollution Control Act 1998*

Failure to provide the information requested and/or the provision of false or misleading information is an offence under the legislation and you may be liable for heavy penalties.

Section 1. Licence Details

LICENCE NUMBER	EPL377	REPORTING PERIOD	11 December 2024 – 11 December 2025
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Please check your contact details including 24 hour emergency contact in [NT EPA online](#) and update if necessary. The NT EPA website will be updated using the details provided online.

Were the contact details correct? YES / NO

Section 2. Statement of Compliance

Were all conditions of the licence complied with during the reporting period? YES / NO

If Yes, proceed to Section 4. If not, complete the table below (add more rows if required)

Details of Non-compliance				
Condition number	Date of non-compliance (dd/mm/yy)	Was NT EPA notified? (Yes / No)	If yes, date NT EPA notified (dd/mm/yy)	If yes, how was NT EPA notified? (e.g. phone, email, Pollution Hotline)
		If no, complete Section 3		
21	29/09/2025	Yes	01/10/25	Pollution Hotline

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

The date and time of the non-compliance.
Evening of 29/09 – 30/09/2025
When the non-compliance was detected and by whom.
01.10.2025 Troy Herrmann Via CCTV footage Smoke in the background.
The actual and potential causes and contributing factors to the non-compliance.
Reconstruction - reviewing CCTV footage could not isolate the action. Two fires appear to have been started by unknown residents. Green Waste Bay and the Pallet Bay. Appears to have happen outside of working hours. Milingimbi Municipal Services had low staff members, and the MS Supervisor was on leave. Fires had burnt out before EARC staff attended the WMF.
The risk of environmental harm arising from the non-compliance.
Combustion of waste materials can result in dangerous toxic emissions and ash that includes dioxins, sulphur dioxide, lead and mercury
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
Regional Manager talks to staff reinstating that a staff member must attend the WMF every workday to inspect for any issues at the site. Posters and social media campaign warning community regarding the dangers of burning wastes. Danger to children, elders, community and the environment. Stage 1 completed.
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
On going communications campaign
If no action was taken, why no action was taken.
NA

Section 4. Signature and Certification

This declaration must only be signed by a person(s) with the legal authority to sign it. The ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.			
If the licence holder is:	Check	The application must be signed and certified by one of the following:	
An individual	☐	The individual.	
A partnership	☐	A partner.	
A company	☐	The common seal being affixed in accordance with the <i>Corporations Act</i> , or	
	☐	Two directors, or	
	☐	A director and a company secretary, or	
	☐	If a proprietary company that has a sole director who is also the sole company secretary – by that director.	
A public authority	☐	The Chief Executive Officer (CEO) of the public authority, or	
	☐	By a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).	
I/We hereby declare that the information provided in this Annual Return and accompanying documents is to the best of my/our knowledge, true and correct.			
Signature			Signature
Name (printed)	Signe Balodis		Name (printed)
Position	Director - Council Services		Position
Date	09-Dec-25 08:57 ACST		Date
Seal (if signing under seal):			

Return the completed signed form to environmentalregulation@nt.gov.au