

INSERT PROJECT NAME

INSERT PROJECT NUMBER

CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN (CEMP)

DATE





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PLAN APPROVAL & INTERNAL DISTRIBUTION

	NAME	POSITION	DATE
Plan Prepared by:			
Plan Implemented by:			

RECORD OF AMENDMENTS

DATE	SECTION		WHO
		ALL	
AMENDMENT	INITIAL VERSION CREATED (1)		
DATE	SECTION		WHO
AMENDMENT			

PROJECT DETAILS

PROJECT NAME:		PROJECT N°:	
PROJECT DESCRIPTION:			
SITE ADDRESS:			
CLIENT/ORGANISATION:			
COMMENCEMENT DATE:	COMPLE	ETION DATE:	

KEY PERSONNEL (ON AND OFF SITE)

POSITION	NAME	CONTACT DETAILS
Site Manager		Mob:
(ON SITE)		Email:
Quality Control	N/A.	Mob: REFER ABOVE
Officer (ON SITE)	Site Manager assumes this role.	Email: REFER ABOVE
Project Manager		Mob:
(OFF SITE)		Email:
Director	Discurds Dusco	Mob: 0448 651 515
	Ricardo Braga	Email: admin@aandrntservices.com.au



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INTRODUCTION

This Construction Environmental Management Plan (CEMP) has been prepared by A&R for the project. The CEMP provides framework for environmental management which will be implemented by all employees and subcontractors working on the site.

This document is based around the Northern Territory Government Department of Infrastructure 2013/2014 Standard Specification for Environmental Management document, which prescribes the minimum standards for environmental management for all NTG projects.

The CEMP identifies site specific environmental risks that may be encountered whilst working on the project and control measures that are to be implemented in order to minimize or eliminate the environmental risks.

RESPONSIBILITIES

The responsibilities for implementing and monitoring this CEMP are as follows;

Project Manager:

- Ensuring supervisors and employees are provided with all appropriate measures to implement this CEMP on site
- Ensure all hazards are identified and risks to the environment are assessed, eliminated or controlled and monitored
- Ensuring that all environmental issues are promptly and thoroughly investigated and appropriately resolved
- Ensuring all work under their control, including subcontractors, is undertaken in accordance to this CEMP and statutory environmental requirements
- Identifying any training needs of supervisors and employees to ensure they have adequate knowledge and skills to meet their responsibilities of the CEMP

Site Manager:

- Ensuring all work under their control, including subcontractors, is undertaken in accordance to this CEMP and statutory environmental requirements
- Ensuring all risk control measures are implemented and monitored
- Ensuring employees and contractors under their control are properly inducted and instructed of the requirements of the CEMP pertaining to their part of the works
- Ensuring employees and contractors under their control are provided with the necessary supervision, information, training and access to implement their requirements in CEMP as well as company policies and procedures
- Ensure employees under their control have the necessary equipment to carry out their work in an environmentally safe manner
- Supervising on site activities under their control to ensure compliance with the requirements of the CEMP and relevant sub plans



Employees and Subcontractors:

- Ensuring they read and understand the EMP
- Ensure that all work they undertaken is in accordance with the CEMP and all other relevant site documentation
- Assisting in identifying, accessing and controlling any other potential hazards and risks
- Reporting of any hazards, near miss incidents and accidents to the site manager

SCOPE OF WORKS

The Anzac Hill School Demolition project involves the demolition and disposal of 3 (three) buildings from the Anzac Hill School, including

- Removal and disposal all asbestos containing materials.
- Removal and disposal of 1 (one) shed
- Removal and disposal of 1 (one) basketball court and shade sail
- Removal and disposal of 1 (one) carpark
- Removal and disposal of all associated concrete, walkways, pavers, gardens, footings, steps and stairs
- Safe decommissioning, termination, relocation and making good all associated services currently on site
- Leaving a bare free draining site on completion
- Ensure all waste material (building and contaminated) is removed from site in accordance with proper procedures including Asbestos containing materials and disposed of at an approved waste management facility.

OBJECTIVES OF THE CEMP

This CEMP aims to provide a framework for environmental management of the site and to ensure that impacts on the environment and all identified hazards are minimised or eliminated.

APPROVALS, LICENCES AND PERMITS

The following approvals, licences and permits have been or will be obtained for this project:

Permits / Approvals:

- NT Worksafe Asbestos Removal Notification
- Notification to adjoining property owners and tenants
- 24h notice given to Waste Disposal Facility Asbestos Disposal
- EPA notification of transport
- Dial Before You Dig
- Compaction Testing
- Traffic Management Approval
- All applicable surveys



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STATUTORY REQUIREMENTS

GENERAL: Comply with the following as applicable;

- Northern Territory Aboriginal Sacred Sites Act
- Bushfires Act
- Dangerous Goods Act
- Environmental Assessment Act
- Environment Protection and Biodiversity Conservation Act (EPBC)
- Environmental Offences and Penalties Act
- Heritage Act
- Soil Conservation and Land Utilisation Act
- Territory Parks and Wildlife Conservation Act (TPWC Act)
- Waste Management and Pollution Control Act (WMPC Act)
- Water Act
- Weeds Management Act
- Comply with the following where applicable:
- Australian Standards
- Other International Standards where Australia does not have a relevant Standard.
- Codes of Practice
- NT Government Publications
- Australian and New Zealand Environmental and Conservation Council Publications (ANZECC)
- DIPL Guide Notes

ENVIRONMENTAL SAFEGUARDS

Environmental Induction and Training				
Action	Responsibility	Timing		
All site staff will be made aware of the site CEMP, environmentally sensitive areas and environmental responsibilities.	Site Manager	Prior to Construction		
Community liaison				
Action	Responsibility	Timing		
Community members and stakeholders will be notified	a: 3.6			
1	Site Manager	Prior to Construction		
of the proposed works prior to their commencement, where required.	Site Manager	Prior to Construction		
of the proposed works prior to their commencement, where required. The asbestos removal works requires community	Site Manager	Prior to Construction		
of the proposed works prior to their commencement, where required. The asbestos removal works requires community notification. This notification will be the responsibility	Site Manager	Prior to Construction		
of the proposed works prior to their commencement, where required. The asbestos removal works requires community	Site Manager	Prior to Construction		



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Complaints received will be recorded and attended to promptly. On receiving a complaint, works will be reviewed to determine whether issues relating to the complaint could be avoided or minimized. Feedback will be provided to the complainant explaining what outcomes resulted. Supply a written report to the Superintendent detailing the complaint and action taken to alleviate the problem. Complaints about environmental issues, including pollution, supply a written report to the Superintendent	Site Manager Site Manager	Prior to Construction / During Construction / Within 1 Day of receipt of complaint Within 1 Day of receipt of complaint
detailing the complaint and action taken to alleviate the problem. Feedback will be provided to the complainant explaining what outcomes resulted.		
Stockpile sites		
Action	Responsibility	Timing
Asbestos waste will be removed, placed into double lined containers and retained on site in a designated zone until sufficient volume is met for transport to the Waste Facility. See site layout map section 10.2 of this CEMP. A copy of the Site Layout map will also be displayed in the site office. Demolition materials will be stockpiled and removed from site on a regular basis to the Waste Facility for disposal of recycling. Stockpiles will not reach more then 3m in height at any stage. No works shall take place outside of the subject land. All Plant and Material lay-down areas are to be within the subject land. Access to site shall be through existing areas that the subject land encroaches the Road Reserve. The subject land shall be pegged out or marked in such a way that it is obvious to all workers where there is no access.	Site Manager	Pre, during and Post Construction
Soil Erosion and Sedimentation Management		
Action	Responsibility	Timing
An Erosion and Sediment Control Plan will be prepared and implemented and will incorporate appropriate erosion and sediment control measures.	Site Manager	Prior to and During Construction
Erosion and sediment control measures will be maintained regularly and after rainfall events.		
Erosion and sediment control measures will not be removed until disturbed areas have been stabilized. Disturbed areas will be stabilised progressively with		
vegetation during construction, where necessary, and		



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stabilisation will be undertaken after works are complete.		
Water quality		
Actions	Responsibility	Timing
Any water used in supressing dust or asbestos fibres will be disposed of as asbestos containing waste, and all decontamination showers waste water will be passed through filters (25 micron and 5 micron) prior to being disposed of as general waste.	Site Manager	Pre, during and post construction
Water quality control measures will be implemented to prevent any materials entering drain inlets and waterways.		
Storage areas for fuels, oils and chemicals will be surrounded by an impervious bund that contains 120% of the largest container stored in the Bund. The location of storage areas will not be within 50 metres of any areas of concentrated water flow, flood and poorly drained areas, on slopes above 10° or near any areas of native vegetation.		
Drums used as markers will not contain chemicals or fuels.		
Refuelling plant and equipment will be undertaken within bunded areas and more than 50m away from waterways.		
Cleaning of spray bars or equivalent equipment will be undertaken in appropriate areas and in a manner, which prevents or minimises pollution to waters.		
Spill containment equipment kits will be available on site.		
If works are being carried out within a drainage canal, works shall be postponed during or immediately following heavy rainfall or when waterways are running high. The site shall be cleared of all plant, equipment and materials to ensure that no items are washed away into the Todd River.		
Air quality		
Action	Responsibility	Timing
Air monitoring will be carried out during all asbestos removal activities.	Site Manager	Prior to Construction
New air will be brought into the building via the means of Negative Air Pressure Units.		During Construction
The effectiveness of these units will be monitored continuously through an air pressure monitoring system.		



Exhaust emissions from plant and equipment will be minimised.		
Any vehicle transporting waste or other materials that may produce odours or dust will be covered during transportation.		
Spraying of paint and other materials with the potential to become air borne particulates will not be undertaken during windy conditions.		
Dust generated during maintenance activities will be controlled.		
Community notification will be undertaken where appropriate where work is likely to cause dust impact on the public and nearby residents.		
No burning of vegetation or other materials will be permitted on site.		
Noise and vibration		
Action	Responsibility	Timing
Affected nearby residents will be notified when work is likely to cause vibration or offensive noise to impact on the public.	Site Manager	During Construction
Works will be undertaken during normal working hours.		
Scheduled Work Hours:		
Asbestos Removal		
Monday to Friday 06:30 – 16:00		
Demolition Works		
Monday to Friday 07:00 – 16:00		
Any work that is undertaken on Sundays, Public Holidays or outside normal working hours will require prior approval.		
All reasonable practical steps will be undertaken to reduce demolition activity noise and vibration from the site.		
All works are to be within EPA noise guidelines.		
Vegetation and fauna		
Action	Responsibility	Timing
Parking areas and turning points for plant and equipment in previously disturbed areas will be identified prior to commencement of works and provided to site personnel to minimise roadside vegetation disturbance.	Site Manager	



All asbestos waste will be transported as per EPA standards and disposed of as per the WHS Act (2011) at an appropriately licenced land fill site. Refer to Waste Management Plan at point 11. The site will be left in a clean and tidy state during and on completion of the project. Waste generated from activities will be sorted and amounts estimated and recorded.	Site Manager	During construction	and Post
Action	Responsibility	Timing	
Waste management			
Should any item be encountered which is suspected to be a relic of heritage value or any relic, artefact or material suspected of being of Aboriginal origin, all work that might affect the item will cease and the item protected from damage and disturbance. The Principal will be notified immediately. No trees or shrubs have been identified to be trimmed or removed to facilitate the demolition works, including ancillary activities such as access or stockpiling. Should a change in demolition tactics & works result in the requirement for trimming trees, approval must be sought from project management prior to commencement. All personnel working on site will receive training regarding their responsibilities regarding cultural heritage and will be made aware of any sites or areas which must be avoided. Such sites or areas will be identified on a site map and made available to all relevant personnel during the works.	Site Manager		
Action	Responsibility	Timing	
Should a change in demolition tactics & works result in the requirement for trimming trees, approval must be sought from project management prior to commencement. Vegetation identified to be significant, including trees, shrubs, ground cover plants or grasses will not be disturbed by either direct physical or non-direct means. Vegetation refuse that is deemed as a valuable habitat will be avoided so that it continues to provide a wildlife refuge. Heritage			



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Materials and products with recycled content will be proposed for the works wherever these are cost and performance competitive and they are environmentally preferable to the non-recycled alternative.		
Waste oil will be sent to approved recyclers where appropriate.		
Waste and containers not able to be recycled will be disposed of at a licensed landfill site.		
No construction waste material will be left on site once the maintenance activity has been completed.		
The site will be left in a clean and tidy state on completion of the maintenance works.		
Weed management		
Action	Responsibility	Timing
Action Weeds will be control or eradicate within the site in accordance with the Weeds Management Act. No declared weeds are spread or introduced within the site for the duration of the works. When weeds are present on the site, consult for the best practice removal and control techniques and any management procedures that may have been developed for particular noxious and declared weeds to be sought.	Responsibility Site Manager	Timing Prior to and During Construction

ENVIRONMENTAL OBJECTIVES AND TARGETS

Environmental Aspect	Objective	Target
Noise	To minimise disturbance of residence caused by noise on site	Noise levels below applicable noise goals and limits
Soil and Water Quality	To minimise water pollution caused by on site activities	No unauthorised discharges to receiving environment
Air Quality	To minimise adverse impacts resulting from dust generation	No instances of dust related complaints from the public/staff
Contaminated Material	To minimise adverse impacts resulting from contaminated materials	Any contaminated materials identified during the works is to be contained and promptly disposed of to an appropriate landfill facility



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Heritage	To preserve any Aboriginal or non-Aboriginal items of significance should these be discovered during works	No instances of damaged to heritage items
Flora and Fauna	To minimise adverse impacts on threatened flora and fauna should these be discovered during works	No instances of damage to threatened flora and fauna
Waste	To minimise generation of waste from activities.	5% reduction in waste to landfill from forecasted amount at the start of the project

NON-CONFORMANCE AND CORRECTIVE ACTION PROCEDURES

In the case of an environmental incident the procedures must be followed, and all aspects of the incident addressed for appropriate review.

- Report to Site Manager for non-conformance to be raised
- Site Manager will then raise non-conformance to Project Administration for entry into Environmental Actions Register
- Status of the Non-conformance will be recorded and monitored to ensure timely closure
- Negative trends will be identified and analysed, and preventative actions initiated and implemented to prevent recurrence

ENVIRONMENTAL AUDITING

Compliance with the CEMP will be monitored on an ongoing basis with environmental audits will be undertaken at the following times;

- 4 weeks
- 3 months
- 6 months

Make use of "Evaluation of Compliance" Form and Evaluation of Compliance Log Form.



EMERGENCY RESPONSE PROCEDURES

In the event of any emergency the Site Manager must be contacted to ensure the appropriate action is taken:

Potential Emergency	What to do?	Responsible Person and Relevant Authorities
Injury caused by: Fire Explosion Machinery accidents Minor Injuries	 For serious injury call an ambulance. You should also have the contract details of the nearest doctor, Medical Centre and Hospital Immediately inform the site manager For major injuries contact the Project Manager 	 Emergency Services Nearest Doctor Medical Centre Site Manager Project Manager
Fire: Fire at any of the machines Fire caused by vandalism Fire caused by weather	Evacuate all personnel to a safe area immediately Call the Fire Brigade (Emergency Services) If the fire is likely to damage any neighbouring property inform the adjacent residents Contact the Site Manager For major fire emergencies contact the Project Manager Inform security if relevant	 Emergency Services Site Manager Project Manager Adjacent residents
Explosion:	Evacuate all personnel to a safe area immediately Call Emergency Services immediately Contact any neighbouring residents If service related, call relevant service provider Contact the Site Manager For major fire emergencies contact the Project Manager Inform security if relevant	 Emergency Services Service Provider Site Manager Project Manager Adjacent residents
Spills: Major spill when filling diesel tank or using machinery Major spill or release of other hazardous chemicals or materials	 For major spills immediately call the fire brigade Identify the source of the spill Refer to the Material Safety Data Sheet (MSDS) If the material is dangerous, evacuate the site immediately and notify the neighbours If it is safe, stop the source of the spill Contain the spill and control its flow Block storm water drains located downstream of spill EPA and local council must be notified about any spills that are likely to threaten the environment If the spill is likely to impact on catchments, contact the Department of Lands, Planning 	 Emergency Services Site Manager Project Manager Adjacent residents EPA Council Officers Department of Lands, Planning and Environment



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	 and Environment Clean up small spills promptly to prevent run-off into storm water systems Contact the site Manager or Project Manager Inform security if relevant 	
Heavy rainstorm and floor – beyond the capacity of the sediment and erosion controls onsite. Or, failure of the sedimentation control measures	 Contain / minimise the flow Contact Council immediately Investigate reasons for failure and prepare incident deport including details of five-day rainfall figures Contact the Project Manager 	Council OfficersSite ManagerProject Manager
Discovery of items of conservation value (e.g. flora, fauna, heritage)	 Fence off area as exclusion zone and contact site manager or project manager immediately for further action 	Site ManagerProject ManagerPrincipal
Discovery of contaminated material on-site (e.g. underground fuel tanks)	• Fence off area as exclusion zone and contact site manager or project manager immediately for further action	Site ManagerProject ManagerPrincipal
Rupture of Pipe lines (water/sewerage pipes)	 Contain / minimise flow Ensure all spilled materials are contained on site or if running off site are direction through sediment control measures Block storm water drains downstream of the spill Contact relevant authority as soon as possible EPA and local government must be notified about any spills that are likely to threaten the environment If the spill is likely to impact on catchments, contact the Department of Lands, Planning and Environment Clean up small spills promptly to prevent run-off into storm water systems Contact the site Manager or Project Manager Inform security if relevant 	 Relevant Authority Site Manager Project Manager Adjacent residents EPA Council Officers Department of Lands, Planning and Environment
Discovery of any aboriginal artefacts or sites	 Work to immediately stop and item to be protected from any further damage and disturbance Notify Site Manager and Project Manager Principal to be notified immediately 	Site ManagerProject ManagerPrincipal



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EMERGENCY CONTACTS

Name		Contact Details
Emergency Services	including fire brigade, ambulance and police	000
EPA	Environmental Assessments POLLUTION HOTLINE	(08) 8924 4218 1800 064 567
Power and Water	EMERGENCY AND FAULTS LINE	1800 245 090
Department of Land	Department of Lands, Planning and Environment	

WASTE MANAGEMENT PLAN

Identify major waste streams that will be generated during the Contract including;

- Asbestos waste;
 - o to be double bagged and placed into a double lined plywood container and sealed for transport
 - o all containers to be clearly labelled as asbestos waste "Danger Asbestos Waste"
 - containers will be transported in an EPA licensed vehicle directly to the Waste Management Facility
 - o vehicles will have emergency spill kits and drivers will have obtained relevant asbestos removal training
- Construction waste, including:
 - demolition waste
 - metal
 - o waste to be sorted and placed into stockpiles
 - o all waste to be transported to the Waste Management Facility



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ENVIRONMENTAL MANAGEMENT CHECK LIST

HOLD POINTS

Obtain the superintendent's approval for the following stages (if applicable);

REFERENCE / REQUIREMENT		CHECKED (INITIAL & DATE)
	General Environmental Controls - Submit to the Superintendent the proposal for traffic movement, temporary structures (including lamps) cleaning up, erosion control, demolition and the like prior to any work commencing on the site	
5.1	Approvals for extraction areas – Provide documented evidence to the Superintendent that the appropriate approvals have been ascertained or obtained	
5.2	lem:camp:camp:camp:camp:camp:camp:camp:cam	
24.2	Prior to commencement of work – submit for assessment the Contractor's Environmental Management Plan (CEMP)	
24.5	Erosion and sediment control management plan – Obtain written approval from the Superintendent prior to commencement of any onsite works	

TESTS

Give sufficient notice so that the Superintendent may witness testing;

REFERENCE / REQUIREMENT	CHECKED (INITIAL & DATE)



COMPLIANCE CHECKS – refer specification

REFERENCE / REQUIREMENT		CHECKED (INITIAL & DATE)	
5.1	AAPA clearance		
	EPA clearance		
	Heritage clearance		
	Land Council clearance		
	Land owner permission		
	Service authorities		
6	Site control approvals		
8	Stockpile management		
9	Water quality		
9.1	Surface water management		
10	Water extraction approvals		
11	Construction site dewatering		
12	Vegetation management		
12.1	Site clearing		
12.2	Weed management		
12.3	Cleaning of vehicles and plant		
12.4	Pruning of amenity trees		
13	Fauna management		
13.1	Pest animal management		
14	Air quality		



Exhaust control (plant and vehicles) Mud washed off wheels, soil not able to fall or be blown off load 15 Contamination management 15.2 Spillage prevention and containment 16 Waste management Waste management register 16.2 Hazardous waste and materials 16.3 Effluent disposal Notification of the transporting and depositing of waste 17 Cultural and Heritage management 17.1 Protection of cultural and sacred sites 17.2 Sacred sites protection 18 Community liaison 18.2 Complaints 19 Noise control 19.3 Ground vibration and air blast 20 Environmental monitoring 21 Audits 24 Contractors Environmental Management Plan 24.2 Prior to commencement of work 24.5 Erosion and sediment control management plan STATUTORY REQUIREMENTS		
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24.2 Prior to commencement of work 24.5 Erosion and sediment control management plan	21	Audits
24.5 Erosion and sediment control management plan	24	Contractors Environmental Management Plan
	24.2	Prior to commencement of work
STATUTORY REQUIREMENTS	24.5	Erosion and sediment control management plan
		STATUTORY REQUIREMENTS



Refer to clause 2'	for list of legislation
ENVIRONMEN	TAL MANAGEMENT PLAN
Is an Environmer plan been submit	al Management Plan required for the project? If so has ed?
Minimum require Plan	ments have been met in the Environmental Management
Continuous envir EMP is being cor	onmental monitoring is/has been carried out to ensure plied with
Superintendent au	dits carried out
GENERAL ENV	IRONMENTAL CONTROLS
Proposals submit	ed. Refer Hold Point
Various specified	environmental controls have been complied with
COMMUNITY	JAISON
Residents, busine	s', communities have been notified
Superintendent in	formed of any complaints within specified timeframe
WASTE MANA	GEMENT
Requirements of with	Vaste Management and Pollution Control Act complied
Waste Managemo	nt Plan included in Environmental Management Plan
Effluent disposed	of as specified
Illegal dumping h	as not been carried out
WEED MANAG	EMENT
Weeds eradicate Management Plan	or controlled in accordance with Approved Weed
Vehicles and Plan	cleaned as per specification
CULTURAL HI	RITAGE
All personal haresponsibilities	ve received training and made aware of their
Ministerial appro listed site	ral obtained before commencing work on any heritage



CLEARANCES	
Approval to Draw Water – Extraction of Water guidelines followed	
Approvals obtained for use of Borrow Pits	
SACRED SITES PROTECTION	
Certificates obtained from AAPA, and/or as required by NTASSA	
Appropriate plans developed and implemented for protection of sites	
Superintendent has carried out a Sacred Sites briefing session	
SOIL EROSION MANAGEMENT	
Soil Erosion Management plan included in the EMP	
All work under the contract undertaken in a manner which avoids erosion, contamination and sedimentation of the site, surrounding areas and drainage systems	
Control measures have been maintained throughout the course of the work	
All temporary control measures removed and rehabilitated	
RISK ASSESMENT	
Risks identified and solutions provided	
ACTION(S) REQUIRED:	
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COMPLETED BY:

NAME:		SIGNATURE:		DATE:	
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