

Guide for Completing Waste Transport Certificate (WTC)

The WTC provides environmental agencies across Australia with comprehensive information on the movement of controlled wastes between jurisdictions. The information helps to minimise adverse effects on human health and the environment by ensuring wastes are properly identified, transported, and reach appropriate facilities for treatment, recycling, storage and/or disposal.

The WTC consists of multiple copies that are to be completed for **each load of controlled waste** transported across the borders of Northern Territory.

The use of the WTC is a requirement under Schedule B of the National Environment Protection (Movement of Controlled waste Between States and Territories) Measure (Controlled Waste NEPM).

WTC's enable tracking of controlled waste from the place of generation to the place of storage or final disposal. They ensure all parties are fully aware of the nature of the waste being handled and its associated hazards and provide accountability for the production, treatment and disposal controlled wastes.

Each WTC consists of four parts:

Part 1	To be completed and signed by the waste producer/storer
Part 2	To be completed and signed by the transporter of the waste
Part 3	To be completed and signed by the depot operator receiving the waste
White tear-off	Relevant parts of the white tear off slip to be completed by waste producer, transporter and depot operator

Each WTC consists of an original and 4 carbon copies that are treated as follows:

Green copy	Retained by the waste producer
Pink copy	Forwarded by the waste producer to the Northern Territory Environment Protection Authority (NT EPA) within seven days of dispatching the waste
Blue copy	Retained by the transporter
Yellow copy	Retained by the depot receiving the waste
White copy	Forwarded by the receiving facility to NT EPA within seven days of receiving waste
White tear-off slip	Forwarded by the receiving facility to the waste producer to indicate that the waste has reached its destination
Yellow tear-off slip	Forwarded to NT EPA by the person who completes PART 3

The Yellow tear-off and the Pink copy can then be matched by NT EPA to ensure that waste collected and subsequently transported is disposed of at an appropriate facility.

The White copy and the corresponding Pink copy can then be matched by NT EPA to ensure that waste collected has been disposed of at an appropriate facility.

Completing the form

Figure 1 Annotated Waste Transport Certificate

Waste Transport Certificate Certificate No. _____

PART 1
This section to be completed by the Producer or Storer of Waste

PART 2
To be completed by the Waste Transporter

PART 3
To be completed by the Facility Receiving Waste

1. Waste description and physical nature (1)

Dangerous Goods Class _____ Subsidiary Risk _____ U.N. Number _____

Packaging Group _____ Bulk/No. of Packages _____ Type of Packaging _____

Amount of Waste _____ kg or _____ (3) Cubic Metres or _____ Litres

Waste Code No. _____ (4) Contaminants _____ (5) (6) Waste Origin (ANZSIC Code) _____ (7)

2. Name of Waste Producer

Name _____ (8) Address _____ Postcode _____

Name of Emergency Contact _____ Phone _____

Authorisation/Permit No./Licence No. _____ (9) Consignment Authorisation Number _____ (10) Consignment Validity Period From: _____ To: _____

3. Nominated Disposal/Treatment/Storage Facility & Address Authorisation/Permit Number/Licence No. _____ State _____

4. Type of Treatment (12) Recycling Landfill Chem/Phys Treatment Storage Incineration Immobilisation Biodegradable Other

I declare that to the best of my knowledge and belief the above information is true and correct

Name and Position (Block Letters) _____ (13) Date _____/_____/_____

5. Name of Transporter Accredited Agent Approval Number _____

Name _____ (16) Address _____

Mode of Transport (17) Road Rail Air Sea

Vehicle No. 1 Reg. No. _____ (18) Authorisation/Permit No./Licence No. _____ (19) Vehicle No. 2 Reg. No. _____ Authorisation/Permit No./Licence No. _____

Expiry Date: _____ Expiry Date: _____

I acknowledge receipt of the waste described in part 1

Name (in block letters) _____ (20) Signature of Transporter _____ Date _____/_____/_____

6. Name of Facility receiving Waste Authorisation/Permit No./Licence No. _____ (23)

Name _____ (22) Address _____

Any discrepancy? Yes No (24) Briefly note any discrepancy _____

I hereby acknowledge acceptance of the waste described in part 1

Name (in block letters) _____ (25) Signature of Facility Representative _____

If yes, advise agency in destination State/Territory _____ Date _____/_____/_____ (26)

7. Name and Address of Producer _____ (14) Authorisation/Permit No./Licence No. _____ (9)

Description of Waste _____ (1) Interstate Movements Yes No Transit States _____ (15)

Name of Transporter _____ (21) Quantity _____ (3) Kg _____ MP _____ Lt _____

Name and Address of Treatment Facility _____ (22) Authorisation/Permit No./Licence No. _____ (19)

Signature of Facility representative _____ (25) Authorisation/Permit No./Licence No. _____ (23)

Any Discrepancy Yes No (24) Briefly note any discrepancy _____ Date Received _____/_____/_____ (26)

The following text aligns with the annotations on Figure 1.

Controlled Waste Producer or Storer

1. Insert general description and physical nature of the waste.
2. If the waste is classified as dangerous goods, the dangerous goods class number, subsidiary risk, UN number, packaging group, bulk/number of packages and type of packaging must be entered. This information is in the *Australian Dangerous Goods Code for the Transport of Dangerous Goods by Road and Rail*. Available at the Department of Transport and Regional Services web site—www.dotars.gov.au/dgoods.htm
3. Insert the amount of waste in kilograms, cubic metres or litres.
4. Enter one of the following prefixes to indicate the type of waste: 'L' for liquids, 'S' for solids, 'P' for sludge, 'M' for mixed loads (liquids and solids).

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5. Assign a four character 'waste code' that matches the waste description from the waste Code list (APPENDIX 1, Table 1).
6. If the waste contains other contaminants, the contaminant numbers from the attached waste Contaminants list (APPENDIX 1, Table 2) must be entered.
7. Assign a four character 'Origin Code' that matches the producer industry from the attached Industry of waste Origin list (APPENDIX 1, Table 3).

Example A

Waste battery acid would be identified as follows: **LB100 10 2853**

'LB100' indicates that the waste is a liquid and is sulphuric acid. The prefix 'L' indicates the physical state of the waste. '10' indicates that there are lead compounds in the waste. '2853' specifies a waste arising from battery manufacture.

8. Enter name of the waste producer, the location address where the waste is produced, name of emergency contact person and their telephone number.
9. Insert the waste producer's authorisation/licence number in the jurisdiction of origin if applicable
10. A consignment authorisation number is obtained from the jurisdiction of destination when controlled waste is transported interstate.
11. Indicate the nominated disposal/treatment/storage facility and its address. Enter the facility's authorisation/licence number if applicable. For waste coming into NT such a facility will have an Environment Protection Licence number.
12. Indicate the type of treatment the waste will receive at the facility.
13. Enter the name, position and signature of person completing the WTC. Enter the date the waste is collected for transport.
14. Enter the name and address of the waste producer.
15. Insert the States or Territories through which the waste will pass.

Controlled Waste Transporter

The transporter must:

- Ensure that the producer has correctly filled out the certificate as it is the transporter who will be carrying the waste and the document.
- Obtain a Controlled Waste Tracking Form from NT EPA. The Consignment Authorisation issued by NT EPA only indicates that the material may be brought into NT and so does not over-ride other statutory requirements.
- Complete Part 2 of the Waste Transport Certificate after Part 1 has been completed by the waste producer.
- Complete the relevant part of the tear-off slip. Retain the blue copy of the WTC; and
- Give the white and yellow copies to the disposal facility on delivery of the waste.

Note: loads for which there is an inadequate description, or for which the form is incomplete, should not be collected for transport.

Completing a WTC a transporter must:

16. Enter the name and address of the transporter.
17. Indicate mode of transport (road, rail, air or sea).

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18. Insert the vehicle registration number or, in the case of a semi-trailer, the prime mover registration number.
19. Enter the transporters' authorisation/licence number and expiry date from either the jurisdiction of origin or destination.
20. Enter the name and signature of the person completing the WTC. Enter the date the waste is collected for transport.
21. Enter the name of the transporter.

Controlled Waste Receiving Facility

The receiving facility must:

- ensure that Parts 1 and 2 of the WTC have been completed before the waste is accepted at the depot;
- check that the vehicle is licensed to carry the waste and there is a Controlled Waste Tracking Form;
- complete Part 3 of the WTC and retain the Yellow copy;
- complete the relevant part of the tear-off slip and return to the waste producer; and
- mail all White copies of WTCs to NT EPA preferably within seven days of receiving the waste.

The receiving facility completing a WTC must fill in:

22. name and address of treatment facility
23. treatment facility's authorisation/licence number
24. details of any discrepancies (such as waste amount or description)
25. name and signature of person completing the WTC
26. date waste is received at the facility.

Submission of WTC to NRETAS

WTC for submission to NT EPA should be mailed to:

Environmental Operations
Northern Territory Environment Protection Authority
GPO Box 3675
Darwin NT 0801

Further Information

For further enquiries or to provide comments on this guide please contact

Environmental Operations
Northern Territory Environment Protection Authority
GPO Box 3675
Darwin NT 0801

Phone: (08) 8924 4218

Fax: (08) 8924 4053

Email: Environmentops.@nt.gov.au

Revision Register

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Appendix 1

Table 1 Waste Code

Waste code	Waste code name	Waste description
A100	Waste from surface treatment of metals & plastics	Waste from metals & plastics treatment
A110	Cyanide waste from heat treatment & tempering operations	Cyanide waste from heat treatment & tempering
A130	Cyanides (inorganic)	Complexed cyanides (inorganic) Inorganic isocyanates Other cyanides (inorganic)
B100	Acidic solutions or acids in solid form	Sulfuric acid Hydrochloric acid Nitric acid Phosphoric acid Chromic acid, sodium dichromate Hydrofluoric acid Sulfuric/hydrochloric acid mixtures Mixed acids (inorganic) Organic acids Pickle liquor Acids nos
C100	Basic solutions or bases in solid form	Alkaline cleaners, potash, caustic soda Ammonium hydroxide Waste lime & cement (no metallic constituents) Caustic neutralised waste (metallic constituents) Other alkaline waste (inorganic) Other alkaline waste (organic)
D100	Metal carbonyls	Metal carbonyls
D110	Inorganic fluorine compounds excluding calcium fluoride	Inorganic fluorine compounds
D120	Mercury; mercury compounds	Fluorescent lamps Equipment & articles containing mercury nos Mercury & mercury compounds nos
D130	Arsenic; arsenic compounds	Arsenic & arsenic compounds
D140	Chromium compounds (hexavalent and trivalent)	Chromium compounds (hexavalent & trivalent)
D150	Cadmium; cadmium compounds	Nicad batteries Cadmium & cadmium compounds
D160	Beryllium; beryllium compounds	Beryllium & beryllium compounds
D170	Antimony; antimony compounds	Antimony & antimony compounds
D180	Thallium; thallium compounds	Thallium & thallium compounds
D190	Copper compounds	Copper compounds
D200	Cobalt compounds	Cobalt & cobalt compounds
D210	Nickel compounds	Spent catalysts (nickel) Nickel compounds nos
D220	Lead; lead compounds	Lead acid batteries

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Waste code	Waste code name	Waste description
		Gritblast waste Lead & lead compounds nos
D230	Zinc compounds	Zinc ash/dust, galvaniser's ash Zinc compounds
D240	Selenium; selenium compounds	Selenium & selenium compounds
D250	Tellurium; tellurium compounds	Tellurium & tellurium compounds
D270	Vanadium compounds	Vanadium compounds, n.o.s.
D290	Barium compounds (excluding barium sulphate)	Barium & barium compounds
D300	Non toxic salts	Aluminium dross, aluminium smelter waste Salt slag Non-metallic product Non-toxic salts nos
D310	Boron compounds	Boron & boron compounds
D330	Inorganic sulfides	Inorganic sulfur containing compounds
D340	Perchlorates	Perchlorates
D350	Chlorates	Chlorates
D360	Phosphorus compounds excluding mineral phosphates	Phosphorus & phosphorus compounds (inorganic)
E100	Waste containing peroxides excluding hydrogen peroxide	Oxidising agents
E120	Explosive waste not subject to other legislation	Explosive waste not subject to other legislation
F100	Waste ink, dye, pigment, paint, lacquer & varnish	Paints, inks, etc (aqueous non-flammable vapours) Paints, inks, etc (aqueous, flammable vapours) Paints, inks, etc (solvent combustible FP<60.5C) Paints, inks, etc (solvent combustible FP>60.5C) Paint residues nos
F110	Waste resin, latex, plasticiser, glue & adhesive	Adhesives, glues, etc (aqueous non-flammable vapours) Adhesives, glues, etc (aqueous flammable vapours) Adhesives, glues, etc (solvent combustible FP<60.5C) Adhesives, glues, etc (solvent combustible FP>60.5C) Uncured adhesives or resins nos Cured adhesives or resins nos Adhesives, glues, etc nos
G100	Ethers	Ethers
G110	Organic solvents excluding halogenated solvents	Klenasol (non-chlorinated) Non-halogen organic solvents (flammable FP<60.5C) Non-halogen organic solvents (combustible FP>60.5C) Non-halogenated organic solvents

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Waste code	Waste code name	Waste description
		nos
G150	Halogenated organic solvents	Klenasol 75/25 Perchloroethylene (tetrachloroethylene) (liquid) Dry cleaning sludge (containing perchloroethylene) Trichloroethylene Halogen organic solvents (flammable FP < 60.5C) Halogen organic solvents (combustible FP>60.5C) Halogen organic solvents (non-combustible/non-flammable vapours) Halogenated organic solvents nos
G160	Waste from production formulation & use of organic solvents	Waste from production & formulation of organic solvents Solvent recovery residues Organic solvents & solvent residues nos
H100	Waste biocides and phytopharmaceuticals	Inorganic & organo-metallic pesticides Nitrogen containing pesticides Organochlorine pesticides Sulfur containing pesticides Biological pesticides Mixed pesticide residue
H110	Organic phosphorous compounds	Organo phosphorus pesticides Organic phosphorus compounds
H170	Waste wood-preserving chemicals	Copper-Chrome-Arsenic (CCA) Organic wood preserving compounds Other inorganic wood preserving compounds
J100	Waste mineral oils	Mineral oils unfit for their original intended use Oil filters Transformer fluids (excluding PCB's) Waste hydrocarbons
J120	Waste oil/hydrocarbons mixtures/emulsions in water	Vehicle washwaters Boiler blowdown sludge Cooling tower washwaters Textile effluent & residues nos Industrial plant washwaters Ethylene glycol-water (antifreeze) Oil/hydrocarbon (<50%) mixed with water Oil/hydrocarbon (>50%) mixed with water Other (cutting oils, soluble oils) Oil/hydrocarbon mixed with water nos
J160	Waste tarry residues	Tars & tarry residues

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Waste code	Waste code name	Waste description
K100	Animal effluent & residues-abattoir, poultry, fish	Abattoir effluent Animal effluent & residues (poultry & seafood) Animal oils & derivatives (e.g. tallow) Food processing effluent nos
K110	Grease trap waste	Grease interceptor trap waste - domestic Grease interceptor trap waste - industrial
K120	Liquid food waste	Vegetable oils & derivatives Vegetable & fruit processing effluent Other liquid food waste
K130	Sewage sludge & residues	Bacterial sludge (septic tank) Night soil Sewerage sludge & residues
K140	Tannery waste incl. leather dust/ash/sludge/flour	Tannery wastes containing chromium Tannery wastes (no chromium)
K190	Wool scouring wastes	Wool scouring waste
M100	Waste substances & articles cnt PCB, PCN, PCT, PBB	Oil, solvents & materials contaminated with PCB Equipment containing PCBs Polychlorinated biphenyls (PCBs) nos Equipment containing PCNs, PCTs and PBBs PCNs, PCTs and PBBs
M150	Phenols, phenol compounds including chlorophenols	Phenols & phenol compounds incl. chlorophenols
M160	Organohalogen compounds not elsewhere listed	Hexachlorobenzene (HCB) Refrigerants Halogenated organic compounds nos
M170	Polychlorinated dibenzo-furan (any congener)	Polychlorinated dibenzo-furans (any congener)
M180	Polychlorinated dibenzo-p-dioxin (any congener)	Polychlorinated dibenzo-p-dioxins (any congener)
M210	Cyanides (organic)	Cyanides (organic)
M220	Isocyanate compounds	Isocyanates (organic)
M230	Triethylamine catalysts for setting foundry sands	Triethylamine catalyst for setting foundry sands
M250	Surfactants containing principally organic constituents	Surfactants
M260	Odorous organic chemicals incl. mercaptans & acrylates	Odorous organic compounds including mercaptans, acrylate Methacrylates (excluding solid inert polymeric material) Organic sulfur compounds nos
N100	Containers & drums containing controlled waste residues	Drums containing waste which must be tracked

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Waste code	Waste code name	Waste description
		Other containers containing waste which must be tracked Aerosol cans
N120	Soils contaminated with a controlled waste	Contaminated soil Contaminated demolition waste
N140	Fire debris and fire washwaters	Fire washwaters
N150	Fly ash	Fly ash
N160	Encapsulated, chemically-fixed, solidified, polymer wastes	Encapsulated waste Chemically fixed waste Solidified or polymerised waste
N190	Filter cake	Filter cake
N205	Industrial waste treatment/disposal residues	Scrubber sludge Ion-exchange column residues Ind waste treatment sludges and residues nos Residues from pollution control operations nos
N220	Asbestos	Asbestos
N230	Ceramic-based fibres similar to asbestos	Ceramic fibres with asbestos-like properties
R100	Clinical and related wastes	Clinical and related wastes Sharps Pathogenic substances
R120	Waste pharmaceuticals, drugs and medicines	Pharmaceuticals and residues
R130	Cytotoxic	Cytotoxic substances
R140	Waste from prod & prep of pharmaceutical products	Waste from pharmaceuticals production
T100	Waste arising from R&D or teaching activities	Waste chemicals from R&D or teaching Waste from domestic chemical collections
T120	Photographic chemicals & processing waste	Photographic waste containing silver Photographic waste (no silver) Photographic waste nos
T140	Tyres	Used tyres
R150	Quarantine waste	Quarantine waste
T200	Dangerous goods nos	Explosive compounds nos Highly reactive chemicals n.o.s.
Z100	Organic compounds nos	Aliphatic nitrogen compounds (including amines) Aromatic nitrogen compounds (including amines) Heterocyclic organic compounds Non-halogenated organic compounds nos
Z110	Inorganic compounds nos	Silver & silver compounds Alkali metals & their compounds Titanium & titanium compounds Lithium & lithium compounds

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Waste code	Waste code name	Waste description
		Other inorganic compounds & complexes
Z120	Industrial waste nos	Reducing agents Spent catalysts nos Smelter waste nos
Z130	Inert sludges or slurries	Inert sludges or slurries
Z140	Non-controlled liquids	Non-controlled liquids
Z990	Not characterised	Not characterised
X900	Reserved	Reserved

Source: <http://www.environment.nsw.gov.au/owt/wclist.htm>

Table 2 Contaminant Numbers

	Contaminant		Contaminant
	Polychlorinated biphenyls and related compounds		Tin compounds
	Halogenated organic solvents		Antimony and antimony compounds
	Mercury and mercuric compounds		Tellurium and tellurium compounds
	Chromium and chromium compounds		Barium and barium compounds
	Arsenic and arsenic compounds		Thallium and thallium compounds
	Cadmium and cadmium compounds		Inorganic solvents
	Boron compounds		Inorganic fluorine compounds
	Cyanide		Inorganic cyanides
	Mercaptans, methacrylates and sulphides		Alkaline or alkaline earth metals
	Lead compounds		Organic phosphorus compounds
	Copper and copper compounds		
	Zinc and zinc compounds		
	Nickel and nickel compounds		
	Silver compounds		
	Vanadium compounds		
	Cobalt compounds		
	Fluorine compounds		

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	Acidic solutions		
	Basic solutions		
	Asbestos		
	Peroxides		
	Perchlorates		
	Isocyanates and thiocyanates		
	Phenols		
	Organic solvents		
	Aromatic compounds		
	Beryllium and beryllium compounds		
	Selenium and selenium compounds		

Table 3 Origin Code

Industry	Code	Activity
Agriculture, forestry and fishing	0100	Agriculture
	0200	Services to agriculture
	0300	Forestry and logging
	0400	Commercial fishing
Mining	1100	Coal mining
	1200	Oil and gas extraction
	1500	Services to mining
	1514	Mineral exploration services
Manufacturing	2535	Acids manufacturing
	2861	Agricultural machinery manufacturing
	2867	Air conditioning manufacturing
	2824	Aircraft manufacturing
	2764	Anodising

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	2 7 4 2	Architectural aluminium product manufacturing (window frames)
	2 8 1 9	Automotive component manufacturing nec
	2 8 5 3	Battery manufacturing
	2 1 8 2	Beer manufacturing
	2 6 3 1	Cement and lime manufacturing
	2 8 3 1	Contact lens manufacturing
	2 7 2 3	Copper, silver, lead, and zinc smelting, refining
	2 7 5 1	Drum reconditioning
	2 8 5 9	Electrical equipment manufacturing
	2 8 4 9	Electronic equipment manufacturing
	2 7 6 4	Electroplating
	2 7 6 9	Fabricated metal products nec
	2 5 3 1	Fertiliser manufacturing
	2 1 7 9	Food manufacturing nec

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	2 2 5 0	Footwear manufacturing
	2 9 2 1	Furniture restoration
	2 6 1 0	Glass and glass product manufacturing
	2 8 5 1	Household appliance manufacturing
	2 5 3 2	Industrial gas manufacturing
	2 5 4 7	Ink manufacturing
	2 9 4 1	Jewellery and silverware manufacturing
	2 2 6 1	Leather tanning and fur dressing
	2 8 6 4	Machine tool and part manufacturing
	2 5 4 3	Medicinal and pharmaceutical product manufacturing
	2 7 6 4	Metal coating and Finishing
	2 7 5 1	Metal container manufacturing
	2 8 1 1	Motor vehicle manufacturing
	2 6 4 0	Non-metallic mineral product manufacturing

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	2 6 1 0	Optical glass manufacturing (solar optical)
	2 5 4 2	Paint manufacturing
	2 4 1 1	Paper label manufacturing
	2 3 3 1	Paper manufacturing
	2 4 1 1	Paper stationery manufacturing
	2 5 4 4	Pesticide manufacturing
	2 5 1 0	Petroleum refining
	2 8 3 1	Photographic and optical goods manufacturing
	2 5 6 5	Plastic foam product manufacturing
	2 3 2 1	Plywood and veneer manufacturing
	2 1 7 9	Potato crisp manufacturing
	2 1 1 2	Poultry processing
	2 8 4 9	Printed circuit board manufacturing
	2 4 1 2	Printing

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	2640	Rockwool manufacturing
	2551	Rubber tyre manufacturing
	2413	Screen printing
	2922	Sheet metal furniture manufacturing
	2851	Solar hot NTter system manufacturing
	2329	Timber preservation
	2769	Tubing manufacturing
	2921	Wooden furniture and upholstered seat manufacturing
	2211	Wool scouring
Electricity, gas and NTter	3610	Electricity supply
	3620	Gas supply
	3700	NTter supply, sewerage & drainage services
Construction	4110	Building construction
	4121	Road & bridge construction

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	4 2 1 0	Site preparation services
	4 2 5 9	Construction services nec
Wholesale trade	4 5 2 3	Chemical wholesaling
Retail trade	5 2 1 0	Department stores
	5 2 3 4	Domestic appliance retailing
	5 2 3 9	Automotive repair and services nec
Transport	6 2 0 0	Rail transport
Communication services	7 1 2 0	Telecommunications services
Property and business services	7 8 1 0	Scientific research
	7 8 2 9	Technical services nec
	7 8 6 5	Pest control services (includes weed control)
Government administration and defence	8 2 0 0	Defence
	8 1 1 3	Local government (pesticide NTshings)
Education	8 4 2 2	Secondary school

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	8 4 3 1	Higher education (university)
	8 4 3 2	Technical & further education
Health and community services	8 6 1 1	Hospitals (except psychiatric)
	8 6 1 2	Psychiatric hospitals
	8 6 1 3	Nursing homes
	8 6 2 1	General practice medical services
	8 6 2 3	Dental services
	8 6 3 1	Pathology services
	8 6 3 4	Community health centres
	8 6 3 9	Health services nec (include blood bank)
	8 6 4 0	Veterinary services
	8 6 0 0	Medical various
Cultural and recreational services	9 2 2 0	Museums
	9 2 3 1	Zoological & botanic gardens

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	9 2 3 9	Recreational parks and gardens
Personal and other services	9 5 2 1	Laundries and dry cleaners
	9 5 2 2	Photographic film processing
	9 6 3 4	Waste disposal services