



Cookers Bulk Oil System Pty Ltd
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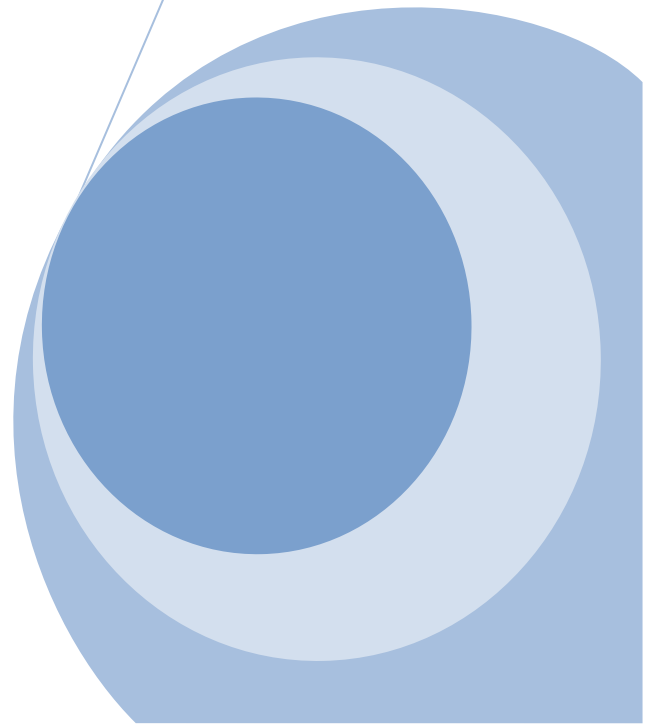
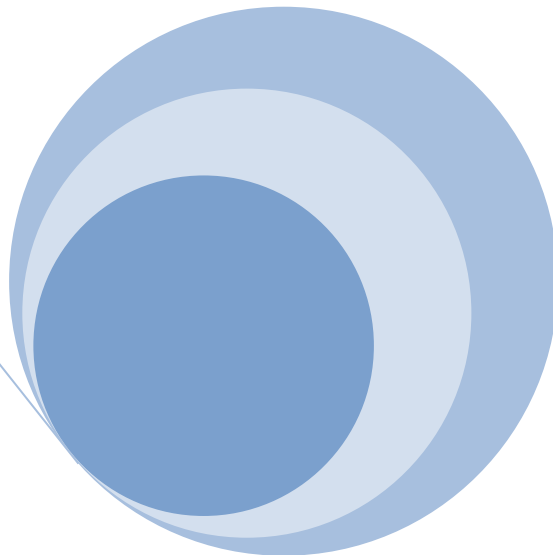
Emergency Action Plan -

3/9 GRAFFIN CRESCENT WINNELLIE NT 0820

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EMERGENCY ACTION PLAN

FACILITY NAME – COOKERS NT

FACILITY ADDRESS - 3/9 GRAFFIN CRESCENT WINNELLIE NT 0820

EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

DESIGNATED RESPONSIBLE OFFICIAL – GREG HENDERSON – 0407188995

EMERGENCY COORDINATOR – GREG HENDERSON – 0407188995

FACILITY SECURITY – PETER MAY – 0488569218

EMERGENCY EVACUATION ROUTES

LEAVE FACILITY VIA ONE OF FOUR EXIT DOORS AND GO TO MUSTER POINT IN FRONT OF NEXT DOOR SHED. FOLLOW EMERGENCY PLAN DIAGRAM AND PROCEDURES AT EACH EVACUATION DOOR.

EMERGENCY PHONE NUMBERS

- FIRE DEPARTMENT 89278888
- AMBULANCE 89226200
- POLICE 89278888
- POISONS HOTLINE 131126
- RDHOSPITAL 89228888
- EMERGENCY 000
- POLLUTION HOTLINE 1800064567
- NT/SA COOKERS MANAGER DAMON ROSSETTO 0414662794
- COOKERS BULK OIL SYSTEM 24 HR CONTACT 1300882299
- TOXFREE EMERGENCY SPILL RESPONSE/WASTE REMOVAL 89975200 OR 0400358038
- INDUSTRIAL POWER SWEEPING 89422666

EMERGENCY REPORTING AND EVACUATION PROCEDURES

- UCO/FRESH OIL OR CHEMICAL SPILL AT FACILITY – The following are the locations within the facility of:

- a. SPILL KIT – Left hand side as you go through the main entry roller door.
Yellow bin marked spill kit
- b. PPE – Personal Protective Equipment – located at spill kit site.
- c. MSDS – Located in Office – Grey Shelving Unit in a folder
- d. First Aid Kit – Located in Office – Grey Shelving Unit

Follow the procedures documented below in the event of a UCO/FRESH/CHEMICAL SPILL.

Large Spill (500 litres or more)

- Immediately notify the Emergency Coordinator
- Contain the spill with the available equipment (pads, booms, absorbent powder)

- Utilise pumps to re direct spill material to a containment vessel
- Secure the area and alert all site personnel and neighbours if required
- Do not attempt to clean spill unless you are trained to do so and familiar with the substance MSDS
- Attend to injured personnel and call emergency medical numbers if required.
- Call NTEPA POLLUTION HOTLINE
- Call Other Emergency Services and Cookers NT/SA Manager if required
- Call TOXFREE for clean up assistance
- Evacuate Facility if necessary
- Clean up spill area with absorbent, dispose of absorbent to TOXFREE in marked bags for correct disposal dependant on spill material
- Wash/degreaser/scrub area with hot water pressure cleaner and floor scrubber and dispose of wash down waste into an IBC for collection by TOXFREE

Small Spill (500 litres or less)

- Immediately notify the Emergency Coordinator
- Contain the spill with the available equipment (pads, booms, absorbent powder, mops, buckets, pumps, waste IBCs)
- Secure the area and alert all site personnel and neighbours if required
- Do not attempt to clean spill unless you are trained to do so and familiar with the substance MSDS
- Attend to injured personnel and call emergency medical numbers if required.
- Call TOXFREE for clean up assistance if necessary
- Clean up spill area with absorbent, dispose of absorbent to TOXFREE in marked bags for correct disposal dependant on spill material
- Wash/degreaser/scrub area with hot water pressure cleaner and floor scrubber and dispose of wash down waste into an IBC for collection by TOXFREE
- Small spills must be attended to immediately with MSDS instructions and PPE recommendations follow at all times.
- It is everyone's responsibility to clean up spills.

All Truck Off-site spills

All Cookers NT Trucks carry a copy of the Emergency Action Plan, MSDS for UCO and Fresh Cooking Oil. They carry spill kits and all employees are trained in the actions to be taken in the event of a spill off site.

- Immediately notify the Emergency Coordinator
- Give details of location and request help with the clean up from the nearest driver or facility staff.
- Contain the spill with the available equipment (pads, booms, absorbent powder, brooms, buckets, pumps, waste drums)
- Secure the area and alert people in the area of the spill
- Place warning sign out and use hazard truck lights.
- Do not attempt to clean spill unless you are trained to do so and familiar with the substance MSDS
- Attend to injured persons and call emergency medical numbers if required.
- Call TOXFREE for clean up assistance if necessary

- Call NTEPA POLLUTION HOTLINE
- Call Darwin City Council Industrial Power Sweeping if required
- Clean up spill area with absorbent, dispose of absorbent to TOXFREE in marked bags for correct disposal dependant on spill material
- Wash/degreaser/scrub area once all oil is removed and contain all wash down water and chemicals in drums for disposal back at the facility and further disposal to TOXFREE.
- All spills must be attended to immediately with MSDS instructions and PPE recommendations follow at all times.
- It is everyone's responsibility to clean up spills.
- In the circumstances where the spill is in a heavy traffic area alert the police and fire service so that the spill does not cause a traffic hazard for longer than it should.
- Use safe working practice at all times when dealing with spills in a public area. Be aware of your own safety first at all times.

FACILITY PLANNING FOR CONTAINMENT

- Cookers NT has two storm water drains close to or on our site. The first one at the rear of the shed is protected from any loss of containment in our facility by a concrete block bund wall. This bund wall is maintained and check regularly for leak points or cracks. The second Stormwater drain is locate directly in front of the office. This storm water drain is protected from loss of containment contamination by a drive over bund at the entry gate of the premises. The facility does all work with UCO and fresh oil with bunded areas within a coded warehouse building. The warehouse has drive over bunding to work with the actual bunding walls. The entire site has a plastic barrier around the fence line. The drainage of rainwater is to a spoon drain at the rear of the yard. This drain of flood water or rain water is monitored by staff daily during the wet season period. The facility does not store or process any UCO or fresh oil in the yard area. It is all contained within our warehouse/shed facility where the bunding is appropriate and well maintained. Cookers NT is moving forward with exterior plans for concrete pads, drainage, containment drainage for ISO Tank filling and planned garden areas.

SEVERE WEATHER AND NATURAL DISASTER ACTION PLANS

- In the event of an Earthquake, flood or Cyclone Warning the following plan must be actioned to ensure containment of UCO and Fresh Cooking Oil.
 - a. Stay Calm and follow Emergency Coordinators Instructions
 - b. Inspect all tanks, hoses, pipes, valves, drums and IBCs
 - c. Close all tank valves and secure with cable ties
 - d. Disconnect all pumps, hoses and valves where necessary and store away
 - e. Tidy all areas and move all equipment and trucks into the coded warehouse facility. Move all loose yard based equipment inside the warehouse. Move all items possible onto racking system and off the floor space.
 - f. Securely lock all windows, roller doors, container doors and office doors on exit
 - g. Switch off all non essential electrical power

- h. Use temporary bund socks at door areas to stop water coming into the warehouse under the roller doors.
- i. Make sure the Stormwater drains are clear and no obstructions or possible contamination is going to be near them
- j. Make sure the spoon drain area is clear and no obstructions or possible contamination is going to be near them
- k. Take photographs of all measures that were taken prior to the event
- l. Record all measures that were taken prior to the event
- m. All staff will be informed that the facility will be closed and to await further instructions on reopening from the Emergency Coordinator before returning to the site
- n. Do not stay at the facility during a severe flood, earthquake, major storm or cyclone
- o. Post event record and photograph the site whilst assessing the facility
- p. Call staff to advise post event clean up or start up dates and times
- q. Call any emergency numbers if there is loss of containment and follow the spill procedures above
- r. Assess drains, Stormwater drains, tank leaks, roof leaks, building damage and report to the relevant authority or person

Cookers NT will ensure to the best of their ability, that the facility remains contained with the measures outlined above.