



EMERGENCY RESPONSE PROCEDURES- during Transport Activities and Storage of Asbestos Waste

OHS- PRO-005

The following table represents potential emergency situations and the proposed response actions that may arise within BIG Carpentry operations.

The content of this plan shall be covered (initially) in the Induction process for employees, and visitors entering workshop environment and shall be regularly reviewed at staff Safety Meetings.

It should be noted that any specific incident may call for additional action to be taken subject to circumstances. The following shall be regarded as a minimum response.

In all situations the following MUST be observed.

- NEVER put property or equipment above a **person's** safety.
- NEVER take action that may cause risk to yourself or others.
- ALWAYS call 000 or 112 from Mobile for assistance even if you believe you can handle the situation on your own – be prepared to give your current location, so know it!
- ALWAYS report incidents, accidents and injuries to enable proper investigation **is conducted to ensure such incidents don't reoccur.**

Emergency Alarm

In case of emergency while transporting Asbestos Waste and loading the waste material into the Registered Asbestos Storage Facility at 8 Miller Close call for HELP loudly for assistance or Phone the Supervisor immediately depending where you are.

In such instances ALL work is to cease IMMEDIATELY and ALL personnel are to gather at the point of incident to assist and/or be issued instruction that shall be followed explicitly.

Site Emergency Response Coordinator

Due to the nature of the business there may not be a consistent staff presence. Consequently, the most senior employee on site at the time shall be responsible for coordination of emergency response or the person who initially realized the emergency situation. He or she may then delegate as deemed appropriate.

Staff members with formal first aid training shall take control in instances of personal injury.

Upon arrival of professional emergency response personnel, employees are to follow their directions.

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<i>EMERGENCY</i>	<i>RESPONSE ACTION</i>
<p><i>Asbestos Spill – Non friable</i></p> <p>Emergency Services Phone:000 Mobile 112</p>	<ol style="list-style-type: none"> 1. Check risk from exposure to persons -Refer company SDS 2. Follow directions stipulated on SDS if safe to do so and adequate PPE available. 3. Ensure substance is contained in as smaller area as possible. 4. Discharging substance shall be captured if safe to do so and prevented from spreading further into drains etc. If unable to contain call your Supervisor immediately for assistance. 5. Advise NT Work Safe of such an incident as soon as possible if a large amount of Asbestos has been spilled or as site conditions may require. 6. Report incident accordingly.

<i>EMERGENCY SITUATION</i>	<i>RESPONSE ACTION</i>
<p><i>Fire in Buildings – Storage Container</i></p> <p>Phone:000 Mobile 112</p>	<ol style="list-style-type: none"> 1. Know the emergency exit and muster point of any building you are working in. 2. Call Fire Brigade on 000 for assistance immediately even if it is believed that the fire can be contained. 3. Every effort shall be taken to extinguish the fire without endangering yourself or others. 4. NEVER reenter a burning building wait for Fire and Rescue to attend 5. Persons shall not put themselves at risk to protect property. 6. Notify neighbors to enable evacuation of all adjacent properties. 7. Without reentering the building, check all staff have left the building and move to the Muster Point.

<i>EMERGENCY SITUATION</i>	<i>RESPONSE ACTION</i>
<p><i>Serious Bleeding Injury</i> Phone:000 Mobile 112</p>	<ol style="list-style-type: none"> 1. Call '000' for an ambulance 2. Seek assistance from Nominated First Aid Officer 3. Put on disposable gloves if available before treating injury 4. If First Aid Officer unavailable - Refer First Aid Manual in First Aid Kit for instructions 5. Keep patient calm but don't provide anything to drink

<i>EMERGENCY SITUATION</i>	<i>RESPONSE ACTION</i>
<p><i>Serious Eye Injury</i></p> <p>Phone:000 Mobile 112</p>	<ol style="list-style-type: none"> 1. Call '000' for an ambulance <ul style="list-style-type: none"> • avoid attempting to remove any penetrating object • attempts to transport the casualty other than by ambulance should be resisted • eye-drops are not to be used under any circumstances 2. Refer First Aid Manual in First Aid Kit for instructions 3. Keep patient calm but don't provide anything to drink

<i>EMERGENCY</i>	<i>RESPONSE ACTION</i>
<i>Electrical Contact</i>	<p>1. REMAIN CALM It is vitally important you remain calm and follow some important steps to help increase the patient's chances of survival and minimise the risk to yourself and others.</p> <p>2. ADMINISTER FIRST AID Call 000 and request an ambulance.</p> <p>If you are not trained in first aid, the 000 call-taker will guide you through what needs to be done until the ambulance arrives.</p> <p>Follow D.R.A.B.C.</p> <p>1. Danger</p> <ul style="list-style-type: none"> • Before responding, assess the situation and look for dangers and hazards, including the potential for you to receive an electric shock as well. <p><i>Disconnect or turn off the power supply as quickly as possible;</i></p> <ul style="list-style-type: none"> • Turn off power at the mains supply board or • Isolator point supplying the electricity • To avoid receiving an electric shock yourself, DO NOT touch the person or what they are touching until you are <u>100% positive</u> the power source is disconnected/removed from them and is not presenting any risk to you or other people. <p>2. Response</p> <ul style="list-style-type: none"> • Check the person's responsiveness using the "shake and shout" method. <p>3. Airway</p> <ul style="list-style-type: none"> • Ensure the person is breathing and has a clear airway. If not breathing, perform EAR (expired air resuscitation). <p>4. Circulation Check for circulation / heart beat. If not present, perform CPR (cardio pulmonary resuscitation).</p> <p>MEDICAL HELP As soon as possible, seek medical help for the patient. If you haven't called an ambulance, do so now.</p>

 Ambulance Service of New South Wales		<h1>CPR CHART</h1> <h2>CARDIO PULMONARY RESUSCITATION</h2>	
1 COLLAPSED	IS THE PERSON UNCONSCIOUS?	<ul style="list-style-type: none"> > Check for danger eg electrical cord, petrol > Confirm unconscious state: <ul style="list-style-type: none"> > Squeeze person's shoulder > Shout: "are you alright?" or "open your eyes" 	
	2 POSTURE	TURN PERSON ONTO THEIR SIDE	<ul style="list-style-type: none"> > Bend closest leg at knee > Lift and move closest arm towards other side > Push bent leg towards other side
3 AIRWAY	CLEAR AIRWAY	<ul style="list-style-type: none"> > Tilt person's head well back (NOT for an infant or the injured) > Clear any foreign matter from mouth (and nose of a baby) 	
4 AMBULANCE	GET HELP!	<ul style="list-style-type: none"> > Ask someone to DIAL 000 > Ask for AMBULANCE > Give: <ul style="list-style-type: none"> - address - nearest cross street - type of emergency > Do not hang up 	
5 BREATHING	CHECK FOR BREATHING	<ul style="list-style-type: none"> > Look for rise and fall of chest > Listen and feel for breathing > If breathing is present leave person on their side <p>IF BREATHING IS ABSENT ▼ START RESCUE BREATHING</p>	
	REPOSITION PERSON	<ul style="list-style-type: none"> > Turn person onto their back > Tilt their head well back (NOT for a baby or the injured) > Lift jaw 	
	ADULT, CHILD AND INFANT	<ul style="list-style-type: none"> > Pinch nostrils > Seal your mouth over person's mouth and give 2 breaths > Check that the chest rises and falls with each inflation > Use smaller breaths for a child 	
6 CIRCULATION	CIRCULATION FOR AN ADULT	<ul style="list-style-type: none"> > Position one hand on the centre of the chest (breastbone) grasping wrist with other hand > Compress breastbone 4 to 5cm or one third the depth of the chest > Continue with 2 breaths to 30 compressions > Rate of compressions is 100 per minute or almost 2 per second 	
	CIRCULATION FOR AN INFANT	<ul style="list-style-type: none"> > Position 2 fingers on lower half of sternum > Depress sternum approximately one third the depth of chest > Continue with 2 breaths to 30 compressions 	
<p>This chart is not a substitute for attending a first aid course. LEARN CPR NOW!</p>		<p>CONTINUE CPR UNTIL AMBULANCE OFFICERS ARRIVE</p>	