

EMERGENCY RESPONSE PLAN

Dundee Waste Transfer Facility - Listed Waste Collection and Transport

60 Namarada Drive, Dundee Beach NT

Transport directly to authorised receiving facilities in Darwin

Document detail	Information
Operator	Pristine Pools and Spas Pty Ltd
Contract	Q23-0278 - Dundee Grounds and Waste Facility Maintenance Services
Activity scope	Collection and transport of nominated waste streams from Dundee Waste Transfer Facility to authorised receiving facilities in Darwin
Intermediate storage	None. Waste will not be transported to or stored at 110 Levuka Road.
Primary responsible person	Bjorn Farley - Managing Director
Operations lead	Daniel Ferguson
Version	1.0 - August 2026

IMPORTANT SCOPE LIMITATION

This Emergency Response Plan applies to waste collection, loading and transport from the Dundee Waste Transfer Facility only. It does not authorise or provide for waste storage, consolidation, treatment or disposal at 110 Levuka Road, Dundee.

1. Purpose and Scope

This Emergency Response Plan (ERP) establishes the procedures to be followed if an environmental, safety or transport emergency occurs during the segregation, containment, loading, collection or transport of nominated waste streams from the Dundee Waste Transfer Facility at 60 Namarada Drive, Dundee Beach to an appropriately authorised receiving, recycling, treatment or disposal facility in Darwin.

Waste will remain segregated and appropriately contained within the Dundee Waste Transfer Facility compound until removal. Transport will generally occur approximately monthly, or earlier where the applicable safe or regulatory quantity or volume limit for transport is approached. Waste will then be transported directly to the nominated receiving facility. Disposal dockets, weighbridge tickets or equivalent records will be retained and copies provided to the Contract Manager.

2. Emergency Objectives

- Protect people first and prevent escalation of an incident.
- Prevent or minimise pollution of land, stormwater, surface water and the surrounding environment.
- Contain and recover spilled or escaped waste as quickly as practicable.
- Ensure emergency services and regulators are notified where required.
- Preserve evidence and records necessary for incident investigation and regulatory reporting.
- Restore the affected area and implement corrective actions before the activity resumes.

3. Roles and Responsibilities

Role	Emergency responsibility
Managing Director - Bjorn Farley	Overall emergency control, regulatory liaison, approval of recovery actions and notification to the Contract Manager.
Operations Lead – Daniel Ferguson	Immediate field coordination, stopping work, isolating hazards, directing spill control and confirming the load is safe before transport resumes.
Administration - Cassie Plain	Maintain emergency records, incident reports, disposal records, photographs and communications.
Driver / Field Crew	Stop work, protect people, raise the alarm, contain the incident where safe, follow this ERP and report immediately to management.
Receiving facility	Provide directions for safe acceptance where a load has been affected by an incident and issue disposal documentation.

4. Emergency Contacts and Escalation

Contact	When to use	Details
Emergency Services	Fire, serious injury, immediate threat to life, major road incident	000
NT EPA Pollution Hotline	Pollution incident or environmental harm requiring regulator notification	1800 064 567 - 24 hours
NT WorkSafe	Notifiable work health and safety incident	1800 019 115
Managing Director	All significant incidents, spills, transport events or	Bjorn Farley - 0428 262 963

Contact	When to use	Details
	environmental concerns	
Contract Manager	Contract-related incident notification and follow-up	Notify as soon as practicable in accordance with contract communication arrangements
Receiving facility	Load acceptance, damaged containers or altered waste condition	Use current facility contact details prior to transport

Notification principle

Emergency Services take priority where there is an immediate threat to life, fire, collision or uncontrolled release. Regulatory and contract notifications follow once immediate hazards are controlled.

5. General Emergency Response Sequence

1. STOP - cease loading, unloading, driving or other activity if it is safe to do so.
2. PROTECT - move people away from danger, use PPE and do not enter an unsafe area.
3. ISOLATE - shut down ignition sources and isolate the area or vehicle where practicable.
4. CONTAIN - prevent waste or liquids spreading to drains, soil, waterways or traffic areas.
5. NOTIFY - contact management and, where required, Emergency Services, NT EPA, NT WorkSafe and the Contract Manager.
6. RECOVER - collect spilled material and contaminated absorbents or soil into suitable containers.
7. DOCUMENT - record time, location, material, estimated quantity, cause, actions, photographs and disposal details.
8. REVIEW - investigate the cause and implement corrective action before resuming the activity.

6. Spill or Leak at Dundee Waste Transfer Facility

This procedure applies to a leaking drum, container failure, spill during loading, damaged battery, escaped waste or other accidental release within the Dundee Waste Transfer Facility compound.

- Stop the source of the release if this can be done safely, for example by upright positioning, closing a valve or placing a damaged container into an overpack.
- Keep vehicles and personnel clear of the affected area and remove ignition sources where flammable or combustible material may be present.
- Protect stormwater flow paths and prevent the material leaving the immediate area using absorbent socks, pads, booms, soil bunds or other suitable containment.
- Do not hose spilled waste into drains, onto surrounding land or into vegetation.
- Recover free liquid and contaminated absorbent material into compatible, labelled containers.
- Inspect the ground after clean-up. If soil has been contaminated, remove the affected material where practicable and arrange lawful disposal.
- Report the incident to the Managing Director. Notify the NT EPA where required by legislation or licence conditions.
- Do not load the affected waste for transport until the container and load have been made safe.

7. Transport Spill, Load Shift or Container Failure

- Pull over at the first safe location. Activate hazard lights and keep the vehicle away from ignition sources, drains and waterways where practicable.
- If the incident is on a public road and creates a traffic hazard, fire risk or significant release, call 000 and follow emergency service directions.
- Do not open or move damaged containers unless the driver is trained, the material is known and it is safe to do so.
- Use the vehicle spill kit to stop or contain minor releases where safe. Prevent spilled material entering roadside drains, culverts or waterways.
- Contact the Managing Director immediately and provide the location, waste type, estimated quantity, condition of the load and whether assistance is required.
- Arrange recovery, overpacking, clean-up or an alternative transport vehicle where required.
- Contact the nominated receiving facility before continuing transport if the condition of the load has changed.
- Retain all clean-up and disposal documentation and complete an incident report.

8. Waste Oil or Other Liquid Waste Release

Hazard	Immediate response
Minor drip / small leak	Stop source, place drip tray or absorbent beneath leak, overpack or transfer container if safe, clean affected surface and inspect before transport.
Larger spill at facility	Isolate area, protect drainage paths, deploy absorbent booms/pads, recover liquid, collect contaminated material and notify management.
Roadside spill	Stop safely, isolate traffic if possible, call 000 where there is road danger or fire risk, contain only if safe, notify management and NT EPA where required.
Unknown liquid	Do not touch, mix or transfer. Isolate the area and obtain specialist advice before handling.

9. Battery Incident

- Do not handle a damaged or leaking battery without suitable PPE.
- Keep batteries upright and separated from incompatible materials and ignition sources.
- Contain any leaked electrolyte using suitable inert absorbent material and prevent contact with drains or soil.
- Do not place damaged batteries into general waste.
- Place damaged batteries into a suitable compatible containment or overpack and arrange direct transport to an authorised receiving facility.
- If there is fire, significant heat, smoke or an uncontrolled reaction, evacuate the area and call 000.

10. Fire or Smoke

- Raise the alarm, stop work and evacuate personnel to a safe location.
- Call 000 for any uncontrolled fire, smoke involving waste, or fire involving a vehicle or load.
- Use a fire extinguisher only for a small incipient fire where the person is trained, has a safe escape route and there is no risk from unknown waste or fumes.
- Do not move a burning or heat-affected load unless directed by emergency services.
- Prevent fire water or contaminated run-off entering drains or waterways where this can be done safely.
- After the event, quarantine affected waste until the receiving facility confirms acceptance requirements.

11. Vehicle Collision or Breakdown

- Protect life first and call 000 where anyone is injured or where the vehicle or load creates an immediate hazard.
- Use hazard lights, warning devices and safe traffic separation where available.
- Inspect containers only when it is safe. If there is no release, keep the load secured and arrange recovery or repair.
- If waste has spilled, implement the transport spill procedure in Section 7.
- Do not transfer the load on the roadside unless the location is safe and the transfer can be undertaken with suitable equipment and containment.
- Notify the Managing Director and document the incident before transport resumes.

12. Severe Weather, Flooding and Bushfire

Transport will not proceed where weather, flooding, road closures, bushfire conditions or other circumstances make the journey unsafe or create an unreasonable risk of waste loss or pollution.

- Check road and weather conditions before scheduled transport where severe conditions are forecast.
- Delay collection or transport where access roads are flooded, closed or unsafe.
- Ensure waste awaiting transport remains secured within the Dundee Waste Transfer Facility compound.
- Following severe weather, inspect containers and storage areas for damage, movement, water ingress or escaped material before handling.
- Where a bushfire threatens the facility or transport route, follow emergency service advice and do not enter an affected area.

13. Unknown, Unlabelled or Incompatible Waste

- Do not mix, decant, open, sample or transport an unknown material until it has been identified sufficiently to determine safe handling and acceptance requirements.
- Isolate the item from other waste streams and prevent public access.
- Notify the Operations Lead and Managing Director.
- Obtain advice from the proposed receiving facility or an appropriately qualified waste contractor before transport.
- If the material is reacting, smoking, leaking significantly or otherwise unstable, evacuate the area and call 000.

14. Emergency Equipment

Equipment	Minimum availability / use
Spill kit	Available at the Dundee Waste Transfer Facility and in the transport vehicle when carrying liquid or potentially contaminating waste.
Absorbent pads / socks / booms	For containment of liquid spills and protection of drainage paths.
Suitable PPE	Gloves, eye protection, protective footwear and other PPE appropriate to the waste handled.
Fire extinguisher	Vehicle and/or facility equipment appropriate to the operating environment; only used by trained personnel when safe.
Overpack / secondary containment	Available or accessible for leaking or damaged containers where relevant.
Warning devices	Vehicle hazard lights, cones or warning triangles for roadside incidents.
Mobile phone	For immediate contact with management, Emergency Services and regulators.

15. Incident Notification and Reporting

All significant spills, leaks, fires, transport incidents, container failures, environmental complaints and uncontrolled releases will be reported internally to the Managing Director as soon as practicable. External notification will be made where required by legislation, the environment protection licence, WHS requirements or contract requirements.

Record	Requirement
Initial incident record	Date/time, location, waste type, estimated quantity, persons involved, immediate hazards and initial actions.
Photographs	Photograph the incident and clean-up where safe and appropriate.
Regulatory notifications	Record authority contacted, time, person spoken to and directions received.
Clean-up / disposal evidence	Retain disposal dockets, weighbridge tickets, contractor invoices and any contaminated material disposal records.
Contract reporting	Provide the Contract Manager with relevant incident information and disposal documentation where required.
Corrective action	Record cause, corrective action, responsible person and completion date.

16. Recovery and Resumption of Work

- Confirm the immediate hazard has been eliminated or controlled.
- Confirm spilled or affected waste has been recovered and appropriately contained.
- Confirm any contaminated material has been removed or otherwise managed appropriately.
- Inspect the vehicle, containers and load restraint before transport resumes.
- Confirm the receiving facility will accept the affected waste or recovered material.
- Complete incident reporting and assign corrective actions.
- Review whether this ERP, the Environmental Management Plan or Environmental Monitoring Plan requires amendment.

17. Training, Drills and Review

Personnel involved in waste collection and transport will be familiarised with this ERP before undertaking the activity. Training will include spill response, emergency notification, load security, use of spill equipment and the requirement to stop work where conditions are unsafe.

- Emergency procedures will be discussed during relevant inductions and toolbox meetings.
- Spill response equipment will be inspected periodically and replenished after use.
- The ERP will be reviewed at least annually and after any significant incident, change in waste stream, change in transport method, regulator direction or material change to the activity.
- Records of training, drills and ERP reviews will be retained.

18. Emergency Response Checklist

Check	Action
1	Stop work / vehicle safely.
2	Protect people and establish a safe area.
3	Call 000 if life, fire or road safety is threatened.
4	Identify the waste if known - do not guess or mix unknown material.
5	Contain the release if safe and protect drains/waterways.

Check	Action
6	Notify Bjorn Farley / Operations Lead.
7	Notify NT EPA / NT WorkSafe / Contract Manager where required.
8	Recover and package spilled or damaged waste.
9	Arrange lawful transport and disposal.
10	Record the incident, photographs, notifications and disposal dockets.
11	Complete corrective actions before resuming normal operations.

19. References

- NT EPA - Pollution reporting contact information (Pollution Hotline 1800 064 567).
- NT WorkSafe - Incident notification requirements and contact information (1800 019 115).
- Pristine Pools and Spas Pty Ltd - Environmental Management Plan, Dundee Waste Transport.
- Pristine Pools and Spas Pty Ltd - Environmental Monitoring Plan, Dundee Waste Transport.
- Standard Operating Procedure 3 - Dundee Waste Transfer Facility Maintenance.
- Contract Q23-0278 - Dundee Grounds and Waste Facility Maintenance Services.