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1 INTRODUCTION

1.1 PURPOSE

This Emergency Response Management Plan (ERMP) defines the approach to the overall methodology and integration of the Emergency Response process, which is to be applied throughout the construction of the proposed Gove Asbestos Monocell (the Project). The ERMP has been developed to demonstrate how Liberty Industrial plans to prepare and respond to ensure the protection of all workers, the environment, and assets associated with the project as per the requirements of future contractual agreements between Gumatj Corporation Pty Ltd and Liberty Industrial (the Contract).

The purpose of this ERMP is to define the required response to an emergency during the Project with details including:

- Roles and responsibilities
- Interface and integration with the Gumatj Project Team and other external agencies
- Emergency response equipment
- Details of emergency access routes and assembly points
- Emergency response activation process
- Training, drills and exercises
- Emergency Response Tactical Action Plans

This plan was developed in association with Gumatj's emergency response and action plans to create a synergy between Gumatj's operations and the engaged works of Liberty Industrial. The Gumatj Emergency Response Plan will take precedence over the Liberty Industrial Emergency Management Plan should there be any ambiguity between the two.

1.2 ABBREVIATIONS AND DEFINITIONS

Table 1 defines the abbreviations and definitions used in this document.

Table 1. Abbreviations and Definitions

Abbreviation or Term	Meaning or Definition
the Contract	Contract between Gumatj and Liberty Industrial for this project
the Project	Construction of the Gove Asbestos Monocell
Construction Site	The area within an area, which has been designated and defined by a boundary, within which the practice of construction will occur. The Construction Site, also referred to as the Construction of the Gove Asbestos Monocell Area in the Contract, is to be handed over to Liberty Industrial, within which Liberty Industrial will act as the Principal Contractor.
Emergency	Any situation: <ul style="list-style-type: none"> • Which cannot be contained immediately by the worker(s) using available resources; • Where injury has been or could be incurred; and • potential to seriously harm the environment.
ERC	Emergency Response Coordinator
ERMP	Emergency Response Management Plan
ERT	Emergency Response Team
Hazardous Work	Hazardous work is defined as any work that is determined as having an elevated level of risk (e.g., working at heights, working over water, confined

Abbreviation or Term	Meaning or Definition
	space entry, open excavation etc). This works will also include the use of explosives and induced collapse events.
ERT	Liberty Industrial team members of the Emergency Response Team

2 SCOPE

This Emergency Response Management Plan (ERMP) applies to all incidents which occur as part of Liberty Industrial project incidents including within the defined work area, and project related incidents within the local Nhulunbuy area e.g., Nhulunbuy Waste Management Facility. It does not include incidents related to marine cargo vessel emergencies, pandemic events, weather events and off-site non-work-related emergencies.

The emergency events are based on possible emergencies as identified in the *FRM-049 First Aid and Emergency Risk Assessment* and Site Risk Assessment of the Project. These events include, but are not limited to:

- Unplanned movement or collapse of structure;
- Excavator topples due to ground condition or overextension;
- Loss of control of loads during lifting and carrying (crane lifts);
- Uncontrolled release of stored energy from hydraulic or pneumatic systems, i.e. during the servicing and maintenance of machines and equipment
- Persons injured due to interaction with plant or vehicle;
- Equipment fire occurs during works or refuelling;
- Hydrocarbon spills resulting in contamination of land and waterways;

3 RESPONSIBILITIES AND AUTHORITIES

The table below outlines the roles and responsibilities of each company where it is relevant for the integration of the emergency response and to comply with the ERMP. The table also includes the local external emergency response support organisations.

Table 2. Roles & Responsibilities

ROLE	RESPONSIBILITIES
Liberty Industrial Project Manager	<ul style="list-style-type: none"> • Shall have the ability to integrate with other emergency response team worker(s) and agencies involved in an emergency response. <ul style="list-style-type: none"> • Ensure that the required ERT members and First Responders are available at all times according to the project roster; • Shall be consistent to facilitate any coordinated emergency response across multiple jurisdictions; and • Ensure communication of the ERMP and associated changes occurs and is deemed of importance to site worker(s).
Liberty Industrial HSEQ Team Member	<ul style="list-style-type: none"> • Ensure the implementation and maintenance of relevant emergency response plans and procedures; • Assist in the coordination of training for the Emergency Response Teams; • Support the external emergency response organisations in the management of the site; • Fulfil the role of Liberty Industrial First Responder in emergencies should the Liberty Industrial Supervisor be unavailable; and • Maintain a log of incident events.
Liberty Industrial H&S Advisor	<ul style="list-style-type: none"> • Preparing, maintaining, and implementing the ERMP; • Assist in the coordination of training for the Emergency Response Teams;

ROLE	RESPONSIBILITIES
Emergency Response Coordinator (ERC)	<ul style="list-style-type: none"> Support the external emergency response organisations in the management of the site;
Liberty Industrial Site Supervisor	<ul style="list-style-type: none"> Fulfil the role of the Liberty Industrial First Responder in emergencies.
Liberty Industrial First Responder	<ul style="list-style-type: none"> Role performed by the Liberty Industrial Site Supervisor; Will attend to all emergencies and ensure the ERMP is activated as required; Communication of the incident to designated project VHF radio channel which will activate ERT; Delegate person to prepare the access gate for automatic entry for the ERT; Ensure the security and safety of the scene; Assess and administer first aid if safe to do so; Co-ordinate the emergency response exercise program as per the annual exercise schedule; Liaise between site and external emergency response organisations, where required; Handover, assist and liaise with the external emergency response organisations.
Liberty Industrial Workers	<ul style="list-style-type: none"> Assess and administer first aid if safe to do so; Communication of the incident to designated project VHF radio channel, which will activate a response from the Liberty Industrial Site Supervisor; Assist the Site Supervisor in securing the scene.
Emergency Response Team (ERT)	<ul style="list-style-type: none"> Attend emergencies as requested; Integrate and work together whilst responding; Perform emergency response duties as required as per the emergency procedures and processes.
Nhulunbuy Police	<ul style="list-style-type: none"> Are contacted through LI's emergency response process/procedure; and Police are to be notified in the event of a fatality and will take control of the scene.
Northern Territory Fire & Rescue Service (NTFRS)	<ul style="list-style-type: none"> Are contacted through RT's emergency response process/procedure or Police; and Command the various emergency services, senior NTFRS incident controller, with support provided by the Liberty Industrial Site Supervisor.
Gove District Hospital	<ul style="list-style-type: none"> Provide medical support as required to personnel who arrive at the hospital from the incident.
Government Departments	<ul style="list-style-type: none"> Access required by Government departments (e.g., NT Worksafe, Department of Resources) is coordinated by the Gumatj during the emergency.
Subcontractors	<ul style="list-style-type: none"> Where directed sub-contractors may be required to provide key emergency worker(s) to be available; and Sub-Contractors are required to adopt an integrated / team approach with the ERT for the overall project emergency response and evacuation planning.

3.1 EXTERNAL EMERGENCY RESPONSE SUPPORT

Liberty Industrial has identified the following external emergency support in Gove that will be available during an emergency:

- Nhulunbuy Police Station
- The Northern Territory Fire and Rescue Service has staff at Nhulunbuy;
- An emergency ambulance crew is based in Nhulunbuy; and
- Gove District Hospital

Liberty Industrial acknowledges that it shall be the responsibility of Gumatj, through the emergency response processes/procedures, to contact and engage any external emergency response support required.

4 EMERGENCY RESPONSE SEVERITY LEVELS

In the event of an emergency, the Emergency Response Coordinator will classify the situation under the category of Minor (Level 1), Serious (Level 2) or Major (Level 3).

The emergency response procedure shall address these three (3) levels of response in a site emergency operation:

- Containment;
- Notification; and
- Mobilisation.

4.1 MINOR EMERGENCY (LEVEL 1)

Minor (level 1) a minor emergency is one that can be satisfactorily handled by site worker(s) and does not affect or threaten parties beyond the scope of the project operations.

Minor (level 1) is the initial step to control the site emergency. At this level, on-site worker(s) must be prepared to follow the concise emergency response procedure immediately.

The minor level exists from the moment a problem is discovered until emergency response worker(s) are notified. Generally, emergencies are contained by site worker(s) and do not go beyond this level. Specifically, the minor level consists of the following actions:

- discovery and reporting of the problem;
- monitoring the situation;
- early and immediate action.

At the minor level, the ERC must obtain precise information about the emergency. They need to evaluate the situation before they can initiate emergency response plans. This information comes from the discoverer and other individuals who report on conditions in the affected area. The Emergency Response Coordinator then evaluates the information and initiates an appropriate and immediate response to control the problem. Evacuation to the muster point may not be required during this emergency.

4.2 SERIOUS EMERGENCY (LEVEL 2)

A serious (Level 2) emergency has implications beyond the control of local site worker(s). This level would typically be a medical treatment with an impact of a reversible injury or moderate irreversible damage or impairment and require assistance from an ambulance or hospital e.g., broken bone.

In an emergency, the ERC may decide that they need outside assistance to handle a situation or that additional communication is necessary. Action is taken immediately to minimise hazards to all persons and to get assistance as quickly and easily as possible.

If an emergency occurs, all worker(s) are to be notified of the hazards and, if required, mobilised to safety. Notify other key worker(s) in order to mobilise the emergency response team if required.

4.3 MAJOR EMERGENCY (LEVEL 3)

A major emergency is defined as an incident with significant implications for safety, the environment, or public welfare.

A level 3 major emergency is activated when emergency operations have been established, and the ERC has notified external emergency services to respond on-site.

5 LIBERTY INDUSTRIAL EMERGENCY RESPONSE

It is a requirement that all persons within the business are aware of the requirements of this plan and complete the necessary training where applicable. ERT members will maintain the minimum mandatory requirements to be a part of the ERT and will also take part in the ERT training schedule. The ERC will ensure that workers have the required training before being directed to respond to emergency scenarios.

The on-site team will also have an understanding of Liberty Industrial emergency protocol, including muster points and notification of First aid coordinators, as will be noted in *Gove Asbestos Monocell Site Induction*. Workers shall verify their understanding and acceptance of their duties, should an emergency occur on the site, by completing *VOC-23 Emergency Response* as part of their role description and company induction. This VOC provides a process that documents the worker's competency in understanding the *PRO-014 Emergency Preparedness Procedure*.

5.1 EMERGENCY RESPONSE TRAINING

All designated emergency response personnel and office-based staff on-site will be trained in this ERMP by completing VOC-23 Emergency Response and stored electronically on IPM. The minimum qualification for the Site HSEQ team or nominated person conducting the EMP training is a Certificate 4 in WHS/OHS or equivalent.

ERT will also be required to complete the Liberty Industrial site access induction.

6 EMERGENCY RESPONSE EQUIPMENT

In the event of an emergency, the ERT team will activate the relevant emergency response equipment, and Liberty Industrial will, where possible, make its fleet available to assist in the response.

Firefighting equipment includes fire extinguishers installed on all of Liberty Industrial's mobile equipment, light vehicles, workshops, offices, and lunchrooms. Additionally, water cart from Liberty Industrial's fleet and the ERT firefighting plant equipment will be available if needed to combat a fire.

A portable shower cubicle with an emergency shower and eyewash station will also be included to support decontamination and first aid requirements on-site during an emergency. First Aid kits are available in the Liberty Industrial Site Office and in all light vehicles.

7 EMERGENCY RESPONSE SCENARIOS

The *FRM-049 First Aid and Emergency Risk Assessment* was completed with a review of the following:

- The size and location of the Project;
- The number of workers and other persons at the workplace;
- First aid assessment as per the *First Aid in the Workplace -NT Code of Practice*;
- Company and industry history of incidents, illnesses, or injuries;
- Possible emergency scenarios;
- Hazardous materials emergencies; and
- Required first aid emergency equipment identifying Potential Emergencies.

This assessment has identified the number of first aiders on site at any one time will be a minimum of one (1) first aid worker to cover both workers in the field and in the office. This covers the requirement of the recommended ratio (*First Aid in the workplace - NT Code of Practice*) of one (1) first aider for every 25 workers in high-risk workplaces. The first aider will be identified with the first aid (green and white) cross placed on his/her hard hat. Posters placed in the office and crib rooms will identify Liberty Industrial's first aider and Emergency Response Team members on site.

The *FRM-049 First Aid and Emergency Risk Assessment* and the Site Risk Assessment register, will be utilised to determine a list of potential emergencies throughout the Project.

7.1 EMERGENCY DRILLS

An emergency drill shall be undertaken onsite within 4 weeks of the commencement of the works and then yearly as per Liberty Industrial's WHS Management Plan.

All Emergency drills will be recorded using the Form FRM-005 Emergency Drill Exercise and will be saved online. Emergency Drill scenarios will be based on possible emergencies as identified in the First Aid and Emergency Risk Assessment completed for the project.

An emergency drill incorporating the client and all adjacent or individual stakeholders may be conducted annually, to improve coordinated emergency response and management for the site.

8 EMERGENCY RESPONSE ACTIVATION PROCESS

Any worker(s) discovering a situation that may develop into an emergency will immediately notify the site supervisor or the ERC. The initial alert for most emergencies will be communicated across the radio channel network.

All worker(s) using radio communication on the project must be trained for radio communication protocols during an emergency.

When required, raise the alarm via designated project VHF radio channel or 89875222 with the words: “**Emergency, Emergency, Emergency**”. If radio contact cannot be made, the use of mobile telephones or worker(s) contact may be undertaken.

Table 3. Emergency Response

Emergency Response	
Use radio to call:	Emergency, Emergency, Emergency
State your:	Name and location
Provide:	Description of emergency and services required
Maintain:	Radio Contact until advised
Ensure:	Own Safety & That of Others at The Scene at All Times
Provide:	First Aid to Injured
Attempt:	To Extinguish Uncontrolled Fire After <ul style="list-style-type: none"> • Emergency Raised; and • Area Evacuated.
Contain:	Hazardous Material or Hydrocarbon Spill if possible
De-energise:	Electrical Equipment
Isolate:	Power Source if possible
Attempt:	To Control Emergency as Appropriate
Assist:	ERC on arrival at scene

8.1 INFORMATION THE CALLER MUST PROVIDE TO ERT AND/OR GUMATJ

Providing accurate information will greatly assist in the timely response of the ERT team with the relevant equipment. This information is communicated in the Liberty Industrial Site Induction and included in all Work Plans.

In a calm clear voice, provide the following details:

- Name and contact details;
- Exact location of the incident;

- Nature of the incident – severity and number of injuries;
- Details of where the ERT/Medic will be met; and
- If known, any potential hazards that the ERT/Medic may be exposed to if known.

8.2 FIRST AID OR MEDICAL TREATMENT

Liberty Industrial will provide the first response to first aid or medical treatment; however, should further assistance be required, follow the activation process as defined in Section 4.2 Serious Emergency Level 2 to activate the ERT Medic to assess the situation. The decision of whether further assistance is required is at the discretion of the ERT Medic.

If an individual's self or others are endangered by remaining with the injured person, then all persons capable of doing so must evacuate the area.

8.3 FULL ACTIVATION OF ERT

The ERC will activate the ERT in response to an emergency call and under several circumstances, including:

- **Serious Injuries or Illnesses**
When an incident results in severe injuries or illnesses that require immediate medical attention.
- **Fire or Explosion**
In the event of a fire or explosion that poses a threat to life, property, or the environment.
- **Hazardous Material Spills**
When there is a significant spill or release of hazardous materials that could harm people or the environment.
- **Natural Disasters**
During natural disasters such as cyclones, floods, or earthquakes that impact the workplace.
- **Security Threats**
If there is a security threat, such as an active shooter or bomb threat, that endangers the safety of workers.

8.4 UNCLEAR ON LEVEL OF ACTIVATION REQUIRED

If you are unsure whether to activate the ERT, contact the ERC to assess the situation. The ERC may decide to activate individual ERT members to handle the situation, activate the full team, or cancel the call if no further response is required.

9 INTERNAL ACTIVATION PROCESS

Any worker(s) discovering a situation that may develop into an emergency shall immediately raise an alert. The initial alert for an emergency will be communicated across the VHF radio network on the designated project channel. All worker(s) using radio communication on the Project must be trained in radio communication protocols for an emergency. All other radio traffic, on that channel, must then cease, to allow the emergency transmission to proceed. All plant and equipment must immediately stand down.

If radio contact cannot be made, the use of mobile phones or worker(s) contact may be undertaken. Contact details of the key emergency response worker(s) are to be readily available to all project worker(s).

9.1 COMMUNICATIONS

Mandatory communication systems have been incorporated to assist with the correct functioning of the ERMP.

VHF radios are available to all personnel on-site with a dedicated "Liberty Industrial" VHF radio channel, designated solely to the project, and have been provisioned on the Operations VHF system. A VHF radio will also be kept in the site office and turned on at all times to allow communication between the office-based team and the workers on-site. UHF radios will also be located in the office and the vehicles.

The Liberty Industrial radio channel may be used to manage the individual work groups, but all emergency notifications requiring ERT assistance will be done via the site emergency channel.

9.2 EMERGENCY ACCESS POINTS

There will be a single-entry point into the construction site, which will serve as the emergency access point for the ERT to reach the emergency site efficiently.

Designated Muster Points:

Primary Muster Point (Muster Point A)

Located at the car park of the Construction Site Office, this is the main gathering area for Gumatj and Liberty personnel during an emergency.

Secondary Muster Point

In the event that Muster Point A becomes unsuitable, such as in the case of a fire at the Liberty Site Office, a secondary muster point is designated on the adjacent power corridor and track road. See Figure 1 below.



Figure 1. Emergency Access Points

In the event of an emergency, the person who first notices the emergency is required to initiate site emergency procedures via the following means:

- Site Radio System:
 - Designated Project VHF radio channel (Channel number to be allocated prior to project commencement)

It is the responsibility of all personnel to be aware of how and when to report an emergency. The most senior person at the scene is required to coordinate the initial response until the arrival of the First Responder.

Should an emergency occur within the construction site, as controlled by Liberty Industrial, the call of **'Emergency, Emergency, Emergency'** on the Liberty designated project VHF radio channel will action all equipment to immediately stop works.

This call will activate the Liberty Industrial Site Supervisor to step into the First Responder role for Liberty and coordinate the following:

- Instruct all workers and operators in the area to cease activity, maintain radio silence and await further instructions;
- Attend the Incident site to assess the situation
- Activate the ERT if required via the following means:
 - Phone:
 - Mobile phone – (Number to be allocated prior to project commencement)
 - Site Radio System:
 - Designated project VHF radio channel
- Remain at the incident site to control the area until the ERT arrives on the scene; and
- Remain on the scene to assist the ERT.

9.3 NOTIFICATION TO INJURED'S NEXT OF KIN

In the event of an injured worker, Liberty Industrial's Project Manager may delegate the appropriate person to notify the injured worker's next of kin. Notification may be given along the lines of the following:

"An accident has occurred at the (location) and your (relationship), (name), has been injured and taken to the (name) hospital, at (location) for treatment. The hospitals/doctor's details (name, telephone number and area code). We will keep you informed of further details as they are received."

If a very serious injury has occurred, no notification should be given to the next of kin by the Project worker(s). Notification should be made by a member of the Police Force or other external emergency services counselling professional.

Under no circumstances are names to be released before the next of kin have been notified.

9.4 MEDIA PROTOCOLS

All form of communication received by Liberty Industrial will be directed to Gumatj. All further protocols in relation to Liberty Industrial's involvement in an Emergency will be discussed by senior Liberty Industrial Management with the Gumatj representative.

10 AUDITS

This ERMP will be subject to a suitability audit during mobilisation phase of the Project using *FRM-153 Mobilisation Checklist* and during the project progress. Other independent audits may also be performed.

APPENDIX 1 - FRM – 049: FIRST AID AND EMERGENCY RISK ASSESSMENT

See PDF of FRM-049 First Aid and Emergency Risk Assessment provided.

APPENDIX 2 - EMERGENCY CONTACT LIST

The Liberty Industrial Emergency Contact List below, would be required to be completed and approved prior to any activity taking place for this proposed project. Please see below for illustrative purposes.

LIBERTY INDUSTRIAL EMERGENCY CONTACT LIST		
Contact	Radio Contact	Mobile Number (outside of Demolition Control Zone)
Project Manager [Insert Personnel Name]	Liberty Channel	[Insert Number]
Liberty Industrial Supervisor [Insert Personnel Name]	Liberty Channel	[Insert Number]
H &S Manager [Insert Personnel Name]	Liberty Channel	[Insert Number]
Emergency Response Team	VHF CH [Insert CH# upon allocation]	[Insert Number]
Emergency (Fire, Police, Ambulance)	000	
Nearest Police Station	Direct: (08) 8987 1906 Address: Nhulunbuy Fire Station Matthew Flinders Way, Nhulunbuy NT 0880	
Nearest Fire Station	Direct: (08) 8987 1906 Address: Nhulunbuy Fire Station Matthew Flinders Way, Nhulunbuy NT 0880	
Nearest Medical Centre/Hospital:	Emergency: 000 Direct: (08) 8987 0211 Address: Gove District Hospital Matthew Flinders Way, Nhulunbuy NT 0880	

APPENDIX 3 - GENERAL EVACUATION (MEDICAL CONDITION, INJURY)

GENERAL EVACUATION (MEDICAL CONDITION, INJURY)		
Job Description Duties		Duties
All site worker(s)	1	Wait in place during an emergency and only evacuate if the Liberty Industrial Supervisor has called for a general evacuation
	2	Vehicles may be used as transport to the muster point during an evacuation if authorised by the Liberty Industrial Supervisor
	3	Worker(s) should remain calm and walk (not run) to the Muster Point ideally following designated routes
Liberty Industrial Supervisor	1	Take necessary steps to minimise further injuries or damage to evacuation
	2	Determine the need for total or partial evacuation
	3	Determine whether evacuation is within the capability of existing transport facilities
	4	Determine the number of injured worker(s) and extent of the injuries
	5	Determine whether the number the injured is within the capability of local facilities
	6	If required on assessment, activate ERT and provide details as per Section 8.1 Information the caller must provide to ERT
	7	ERT to respond and act according to emergency procedures and processes
	8	Advise and liaise with the Company
H&S Team	1	H&S Advisor to complete Liberty Industrial Initial Incident Notification and Incident Report FRM-31, and complete on IPM within the set timeframes
	2	Conduct briefing session
	3	Raise incident in Liberty Industrial IPM
Liberty Industrial	1	Liaise with state regulator if required.
	2	Ensure emergency contacts have been notified and necessary steps taken
	3	Notify Insurers, as appropriate

APPENDIX 4 - PERSONNEL TRAPPED IN PLANT EMERGENCY (COLLAPSE OF STRUCTURE OR EXCAVATION, VEHICLE COLLISION)

PERSONNEL TRAPPED IN PLANT EMERGENCY		
Job Description Duties		Duties
All site worker(s)	1	On discovery of a person trapped in a plant or crushed by an object, raise the alarm on designated VHF radio channel.
	2	Inform the Liberty Industrial Supervisor and provide details as per 9.1 Information the caller must provide
	3	All equipment is to stand down
	4	Fight any fires that may be starting with appropriate fire equipment only if safe to do so, call the water truck for assistance.
Liberty Industrial Supervisor	1	Determine type, location and extent of incident.
	2	Direct visitors, contractors and service worker(s) to appropriate area
	3	If required on assessment, activate ERT and provide details as per Section 8.1 Information the caller must provide to ERT
	4	ERT to respond and act according to emergency procedures and processes
	5	Use appropriate firefighting equipment or water truck only if required and safe to do so.
	6	Shut off or remove source of fuel, if possible, to do so safely
	7	If possible, comfort the impacted person in place while awaiting emergency services.
Other Worker(s)	1	If evacuation called move to the Muster Point area immediately
	2	Unless directed otherwise or if part of the firefighting crew, stay away from the area of the incident
	3	Assist or vacate the site as instructed
Liberty Industrial	1	Liaise with appropriate Government officials, including Police, State Regulator , Fire Brigade or local councils if required.
	2	Ensure emergency contacts have been notified and necessary steps taken
	3	Notify legal counsel and Insurers, as appropriate

APPENDIX 5 - HAZARDOUS MATERIAL OR HYDROCARBON SPILL

HAZARDOUS MATERIAL OR HYDROCARBON SPILL		
Job Description Duties		Duties
All site worker(s)	1	On discovery of a spill, notify Supervisor immediately
Liberty Industrial Supervisor	1	Determine type, location and extent of incident.
	2	If required on assessment, activate ERT and provide details as per Section 8.1 Information the caller must provide to ERT
	3	ERT to respond and act according to emergency procedures and processes
	4	Direct visitors, contractors and service worker(s) to appropriate area
	5	CHECK for any hazards to the responder or other personnel
	6	CONTROL the source of the spill
	7	CONTAIN the spread of the spill
	8	CLEAN UP the spill and
	9	COMMUNICATE incident
	10	If any injured persons, comfort the impacted person in place while awaiting emergency services.
Other Worker(s)	1	If evacuation called move to the Muster Point area immediately
	2	Unless directed otherwise or if part of the firefighting crew, stay away from the area of the incident
	3	Assist or vacate the site as instructed
Liberty Industrial	1	Liaise with appropriate Government officials, including Police, State Regulator, Fire Brigade or local councils if required.
	2	Ensure emergency contacts have been notified and necessary steps taken
	3	Notify legal counsel and Insurers, as appropriate

APPENDIX 6 - SECURITY BREACH

SECURITY BREACH		
Job Description Duties		Duties
All Worker(s)	1	On discovery of unauthorised worker(s) on site, politely ask them who they are and why they are on site.
	2	Inform the Liberty Industrial Supervisor and if necessary, and if safe to do so, escort individuals from the site.
Liberty Industrial Supervisor	1	If an intruder is acting in a dangerous fashion contact 89875222 or designated VHF radio channel requesting assistance
	2	ERT to respond and act according to emergency procedures and processes
	3	If intruder is threatening in a manner that may lead to an incident, secure the site appropriately to minimise risk of injury to worker(s).
All Worker(s)	1	Assist ERT in controlling incident if necessary
	2	Assist or vacate the site as instructed
Liberty Industrial	1	Ensure emergency contacts have been notified
	2	Notify Insurers, as appropriate

APPENDIX 7 - ELECTRICAL EMERGENCY

ELECTRICAL EMERGENCY		
Job Description Duties		Duties
All site worker(s)	1	If you witness a person receiving an electric shock, raise the alarm on raise the alarm on designated VHF radio channel
	2	Inform the Liberty Industrial Supervisor.
	3	All equipment is to stand down
	4	Plant that is exposed to overhead or underground services should stop work immediately and raise the alarm
	5	If the supply cannot be isolated the operator should aim to break contact with the energised electric line if safe to do so. If it is not possible operators must remain in the cab until the electricity has been isolated and the 'all clear' given by the Supply Authority.
	6	Should the operator be required to evacuate due to any immediate life-threatening danger the following shall apply; <ul style="list-style-type: none"> • Jumping clear of the equipment; • Do not touch the equipment and the ground at the same time; and • When moving away from the equipment, hop or shuffle away from the mobile plant with both feet together until at least 10 metres from the nearest part of the operating plant
Liberty Industrial Supervisor	1	Determine type, location and extent of incident.
	2	If required on assessment, activate ERT and provide details as per Section 8.1 Information the caller must provide to ERT
	3	ERT to respond and act according to emergency procedures and processes
	4	Direct visitors, contractors and service worker(s) to appropriate area
	5	Do not touch anyone who is receiving an electric shock
	6	In the event of an electrical fire, if it is safe to do so a Carbon dioxide or powder type fire extinguisher must be used against electrical fires
	7	Stay 8 meters away from any exposed plant
NOTE:		Extinguishers including water, foam and wet chemical should not be used as they significantly increase the risk of electric shock
Other Worker(s)	1	If evacuation called move to the Muster Point area immediately
	2	Unless directed otherwise, stay away from the area of the incident
	3	Assist or vacate the site as instructed
Liberty Industrial	1	Liaise with appropriate Government officials, including Police, State Regulator , Fire Brigade or local councils if required.
	2	Ensure emergency contacts have been notified and necessary steps taken
	3	Notify legal counsel and Insurers, as appropriate

APPENDIX 8 – RELEASE OF ASBESTOS FIBRES TO AIR

RELEASE OF ASBESTOS FIBRES		
Job Description Duties		Duties
All Worker(s)	1	On discovery of release of asbestos fibres on site, notify Liberty Industrial Supervisor
	2	Remove all workers from the immediate area.
Liberty Industrial Supervisor	1	Determine the direction and speed of prevailing winds
	2	Emergency Response process is initiated by Emergency Co-Ordinator
	3	Liberty workers are moved to a safe area and area is secured
	4	Client is notified
Liberty Industrial Supervisor	1	Notify Liberty Industrial Project Manager
	2	Containment and clean-up crew to be established and cleanup undertaken
	3	Local ERT notified (if assistance is required for securing and cleanup activities)
Liberty Industrial Project Manager	1	Notify Liberty Industrial Corporate HSEQ Advisor
	2	Relevant Government bodies, as appropriate

APPENDIX 9 – OVER EXPOSURE TO HEAT

OVEREXPOSURE TO HEAT / HEAT STRESS		
Job Description Duties		Duties
All site worker(s)	1	Wait in place during an emergency and only evacuate if the Liberty Industrial Supervisor has called for a general evacuation
	2	Vehicles may be used as transport to the muster point during an evacuation if authorised by the Liberty Industrial Supervisor
	3	Worker(s) should initiate first aid treatment, move worker to a cool location, drink water, and apply cold compresses or a cool shower
Liberty Industrial Supervisor	1	Take necessary steps to minimise further heat illness
	2	Determine the need for total or partial evacuation
	3	Determine whether evacuation is within the capability of existing transport facilities
	4	Determine the number of affected worker(s) and extent of the heat illness
	5	Affected person is moved to a cooler location, given water to drink and cold compresses applied or a cool shower
	6	If required on assessment, activate the ERT
	7	ERT to respond and act according to emergency procedures and processes
	8	Advise and liaise with the Company
H&S Team	1	H&S Advisor to complete Liberty Industrial Initial Incident Notification and Incident Report FRM-31, and complete on IPM within the set timeframes
	2	Conduct briefing session
	3	Raise incident in Liberty Industrial IPM
Liberty Industrial	1	Liaise with state regulator if required.
	2	Ensure emergency contacts have been notified and necessary steps taken
	3	Notify Insurers, as appropriate