

ANNUAL RETURN

Information on this form is required in accordance with the conditions of your licence issued under the *Waste Management and Pollution Control Act 1998*

Failure to provide the information requested and/or the provision of false or misleading information is an offence under the legislation and you may be liable for heavy penalties.

Section 1. Licence Details

LICENCE NUMBER	369	REPORTING PERIOD	28/10/2023 to 27/10/2024
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Please check your contact details including 24 hour emergency contact in [NT EPA online](#) and update if necessary. The NT EPA website will be updated using the details provided online.

Were the contact details correct? **YES** / NO

Section 2. Statement of Compliance

Were all conditions of the licence complied with during the reporting period? YES / **NO**

If Yes, proceed to Section 4. If not, complete the table below (add more rows if required)

Details of Non-compliance				
Condition number	Date of non-compliance (dd/mm/yy)	Was NT EPA notified? (Yes / No)	If yes, date NT EPA notified (dd/mm/yy)	If yes, how was NT EPA notified? (e.g. phone, email, Pollution Hotline)
		If no, complete Section 3		
10	20/03/24	Yes	20/03/24	Site Inspection by NT EPA officers
17	20/03/24	Yes	20/03/24	Site Inspection by NT EPA officers
19	20/03/24	Yes	20/03/24	Site Inspection by NT EPA officers

Section 3. Report of Non-compliance

Please supply the following details for each non-compliance not reported to the NT EPA identified in Section 2. Use a separate page for each non-compliance.

Condition # 10

The date and time of the non-compliance.
20/03/2024
When the non-compliance was detected and by whom.
20/03/2024 – NT EPA officers during a site visit
The actual and potential causes and contributing factors to the non-compliance.
Site still being cleaned up from previous occupant (limiting staged access to whole of the property) When collections commenced, site access and traffic flow dictated East-West stockpiles not North-South as identified in original Concept Site Layout
The risk of environmental harm arising from the non-compliance.
Nil environmental harm
The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.
17/05/2024 - Concept Site Layout redesigned and submitted to NT EPA for consideration
Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.
Personnel now aware of need to submit layout design variations with NT EPA prior to instigating such moves
If no action was taken, why no action was taken.

Condition # 17

The date and time of the non-compliance.

20/03/2024

When the non-compliance was detected and by whom.

20/03/2024 – NT EPA officers during a site visit

The actual and potential causes and contributing factors to the non-compliance.

Failure to provide monthly movement reports

KTM personnel were unfamiliar with the NT EPA portal and were attempting to upload the reports through the Waste Movements Tracking section of the NT EPA portal.

The recording and reporting requirements prescribed from condition 33 onwards conflict with the reporting requirements specified at condition 17. The method of reporting is ambiguous.

The risk of environmental harm arising from the non-compliance.

Potential to exceed authorised storage tonnages.

The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.

22/03/2024 – Monthly reports for Nov & Dec 2023 and Jan & Feb 2024 submitted.

Monthly reports for ensuing months Mar – Sep lodged within required timeframe (& modified to reflect recommendations made by NT EPA officers)

Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.

Personnel now aware of need to submit monthly reports within the required timeframes.

Ongoing Calendar reminder is now set-up on KTM's communications software

If no action was taken, why no action was taken.

Condition # 19

The date and time of the non-compliance.

20/03/2024

When the non-compliance was detected and by whom.

20/03/2024 – NT EPA officers during a site visit

The actual and potential causes and contributing factors to the non-compliance.

Failure to maintain required separation between each tyre stack

Site was still being cleaned up from previous occupant (limiting staged access to whole of the property)

When collections commenced, site access and traffic flow dictated East-West stockpiles not North-South as identified in original Concept Site Layout

The risk of environmental harm arising from the non-compliance.

Potential for multiple tyre stacks to catch fire instead of just one

The action(s) that have or will be undertaken to mitigate any environmental harm arising from the non-compliance.

22/03/2024 – Tyres graded for type and size and placed into compliant tyre stacks. Photos of stacks sent to NT EPA officers

Corrective actions that have or will be undertaken to ensure the non-compliance does not reoccur.

Personnel now grade and stack tyres on the day of or the day after delivery

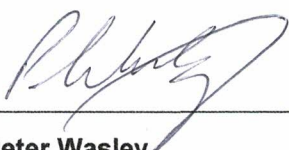
If no action was taken, why no action was taken.

Section 4. Signature and Certification

This declaration must only be signed by a person(s) with the legal authority to sign it. The ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.

If the licence holder is:	Check	The application must be signed and certified by one of the following:
An individual	☐	The individual.
A partnership	☐	A partner.
A company	☐	The common seal being affixed in accordance with the <i>Corporations Act</i> , or
	☐	Two directors, or
	☐	A director and a company secretary, or
	☐	If a proprietary company that has a sole director who is also the sole company secretary – by that director.
A public authority	☐	The Chief Executive Officer (CEO) of the public authority, or
	☐	By a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).

I/We hereby declare that the information provided in this Annual Return and accompanying documents is to the best of my/our knowledge, true and correct.

Signature		Signature	
Name (printed)	Peter Wasley	Name (printed)	
Position	Managing Director (Sole Director)	Position	
Date	31/10/2024	Date	
Seal (if signing under seal):			

Return the completed signed form to environmentalregulation@nt.gov.au

